

# AGENDA

**Meeting:** Calne Area Board  
**Place:** Calne Hub and Library, The Strand, Calne SN11 0JU  
**Date:** Tuesday 6 February 2024  
**Time:** 6.30 pm

---

Including the Parishes of: Bremhill, Calne, Calne Without, Cherhill, Compton Bassett, Heddington, Hilmarton.

---

**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:00pm.**

---

Please direct any enquiries on this Agenda to Matt Hitch, direct line 01225 718059 or email [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

## Wiltshire Councillors

Cllr Sam Pearce-Kearney, Calne South (Chairman)  
Cllr Ashley O'Neill, Calne Rural  
Cllr Tom Rounds, Calne North  
Cllr Ian Thorn, Calne Central

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – [ros.griffiths@wiltshire.gov.uk](mailto:ros.griffiths@wiltshire.gov.uk)  
Democratic Services Officer – [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

	Time
<p>1     <b>Introduction to Wiltshire's Councillors</b></p> <p>Wiltshire's councillors to introduce themselves.</p>	6:30pm
<p>2     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 5 December 2023.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Chairman's Updates</b> (<i>Pages 15 - 18</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p> <ul style="list-style-type: none"> <li>• Thanks to Louisa Young – Area Board Delivery Officer</li> <li>• Local Nature Recovery Strategy Public Engagement – watch this <a href="#">link</a> or find more information <a href="#">online</a></li> <li>• Advice on <a href="#">support</a> for flood victims</li> <li>• Calne and Melksham Local Cycling and Walking Infrastructure Plans (LCWIP) consultation – open until <a href="#">5 February</a></li> <li>• ICB Statement on the new Primary Care Network</li> </ul>	6.35pm
<p>6     <b>Information Items</b> (<i>Pages 19 - 22</i>)</p> <ul style="list-style-type: none"> <li>• Wiltshire Council <a href="#">Consultation Portal</a></li> <li>• Wiltshire Police Crime Figures <a href="#">Calne Town</a> and <a href="#">Calne Rural</a></li> <li>• Wiltshire Council Information Items: <ul style="list-style-type: none"> <li>➤ FACT – Family Help Programme</li> </ul> </li> </ul>	
<p>7     <b>Chief Constable Update</b></p> <p>To receive an update from Chief Constable Catherine Roper.</p>	6:45pm
<p>8     <b>Partner Updates</b> (<i>Pages 23 - 60</i>)</p> <p><u>Verbal Updates</u> To receive any verbal updates from representatives, including:</p>	7:20pm

- a. Wiltshire Police
- b. Town and Parish Councils
- c. Older People's Champion
- d. Health and Social Care Forum

Written Updates

The Board is asked to note the following written and online updates attached to the agenda:

- e. Wiltshire Police
- f. Dorset and Wiltshire Fire and Rescue – [online video](#)
- g. Calne Community Safety Forum
- h. Community First
- i. Healthwatch Wiltshire
- j. BaNES, Swindon and Wiltshire Together – Integrated Care Board
- k. Calne Town Council

9 **Area Board Priority and Working Group Update** **7:40pm**

To receive updates from Lead Councillors about the Area Board's priorities.

- Young People – Cllr Sam Pearce-Kearney
- Older People – Cllr Tom Rounds
- Environment – Cllr Ian Thorn
- Transport – Cllr Ashley O'Neill
- Economy – Ros Griffiths (Strategic Engagement and Partnerships Manager)

10 **S106 Working Group - Meeting Update** **7:50pm**

To receive a verbal update from the S106 Working Group meeting held on 1 February 2024.

11 **Area Board Funding (Pages 61 - 64)** **7:55pm**

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£0.30	£0.50	-£2

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1511</a>	Calne Men's Shed - the purchase of an oscillating cutting tool, drill and impact driver kit.	£500
<a href="#">ABG1529</a>	Calne Tennis Club - court refurbishment.	£2,885

### Young People Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1532</a>	Calne Wordfest - Youth Tale Trail Storytelling	£565
<a href="#">ABG1568</a>	The Open Blue Trust - the Open Blue Bus in Calne.	£2,100

### Delegated Funding

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

[ABG1537](#) - Sustainable Calne were awarded £539 towards a tree planting project in the Stokes Croft children's play area.

Further information on the Area Board Grant system can be found [here](#).

## 12 **Local Highway and Footway Improvement Group (LHFIG)** (Pages 65 - 108)

8:15pm

To note the minutes and consider any recommendations arising from the latest LHFIG meeting held on 19 January 2024, as set out in the attached report.

### Recommendations:

- 1) To allocate funding to Issues already on the Priority Schemes List:
  - 3-23-3 Foxham Speed Limit £9,800
  - 3-23-8 Sandy Lane Gates & Signs £3,150
  - 3-23-12 Studley Village Speed Limit Review £2,030
- 2) To add the following Issues to the Priority Schemes List with funding:
  - 3-23-14 Hilmarton & Goatacre SID Posts £1,050

- 3-23-16 Tytherton Lucas Warning Signs £500
- 3-23-22 Stockley & Broads Green Speed Limit review £2,030

3) To close the following Issues:

- Active Travel Calne Silver St
- 3-23-4 Bremhill Parish Village Gates
- 3-23-17 Calne London Road Crossing
- 3-23-20 East Tytherington Maud Heath Causeway

Further information on the LHFIG process can be found [here](#).

13 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Close and Future Dates**

**8:30pm**

Future Meeting Dates (6:30-8:30pm):

- 28 May 2024
- 10 September 2024
- 12 November 2024
- 18 February 2025

For information on applying for a grant or grant application deadlines for these meetings, contact the Strategic Engagement and Partnerships Manager [ros.griffiths@wiltshire.gov.uk](mailto:ros.griffiths@wiltshire.gov.uk).

# MINUTES

**Meeting:** Calne Area Board  
**Place:** Calne Hub and Library, The Strand, Calne SN11 0JU  
**Date:** 5 December 2023  
**Start Time:** 6.30 pm  
**Finish Time:** 8.34 pm

---

Please direct any enquiries on these minutes to:

Matt Hitch,(Tel): 01225 718059 or (e-mail) [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Sam Pearce-Kearney (Chairman), Cllr Ashley O'Neill and Cllr Tom Rounds

### **Also in Attendance**

Cllr Mike Sankey

### **Wiltshire Council Officers**

Ros Griffiths – Strategic Engagement & Partnerships Manager

Louisa Young – Area Board Delivery Officer

Dom Argar – Assistant Multimedia Officer

Matt Hitch – Democratic Services Officer

**Total in attendance: 36**

---

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
	<p style="text-align: center;"><u>Tributes to Cllr Tony Trotman</u></p> <p>The Area Board held a minute's silence to remember Cllr Tony Trotman, who had sadly passed away the previous week.</p> <p>A number of tributes were paid to Cllr Trotman, including from Calne's Mayor, Robert MacNaughton. The Chairman praised Cllr Trotman for his kind support and described him as man who you could ask any question to. Cllr Ashley O'Neill applauded Cllr Trotman as a fantastic community champion with a kind heart, who was often referred to as Mr Calne and said that he would miss his knowledge and encouragement. Cllr Tom Rounds added that Cllr Trotman was a lovely man who was much loved around the town.</p>
107	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> <li>• Cllr Ian Thorn</li> <li>• Inspector Pete Foster</li> <li>• Isabel McCord – Chairman of Bremhill Parish Council</li> <li>• Mark Cawley – Heddington Parish Council</li> </ul>
108	<p><u>Minutes</u></p> <p>The Chairman noted an error in the minutes of the previous meeting, raised by John Barnes from Calne Without Parish Council. The minutes had incorrectly recorded that improvement work had been carried out on the steps and drainage at their village hall, when actually the work had been undertaken on the steps linking Old Derry Hill with the main village.</p> <p>On the proposal of Cllr Tom Rounds, seconded by Cllr Ashley O'Neill, it was resolved to make the:</p> <p><b>Decision</b></p> <p><b>To approve the minutes of the meeting held on 5 September as a true and correct record, subject to the following amendment replacing:</b></p> <p><b><i>He also reported that they had carried out improvement works on the steps and drainage at their village hall.</i></b></p> <p><b>With:</b></p> <p><b><i>He also reported that they had carried out improvement works on the steps linking Old Derry Hill with the main village.</i></b></p>



109	<p><u>Declarations of Interest</u></p> <p>In relation to the Calne Wordfest grant application under Item 11, the Chairman noted that he had received a dispensation from the Monitoring Officer for an Other Registerable Interest, being a Trustee of Calne Wordfest. The dispensation allowed him to chair the item and remain in the room in his capacity as a councillor and take part in debate. However, he would not vote on the item.</p> <p>Cllr Tom Rounds declared that he was a member of Calne Town Council. Members of town councils had a standing dispensation to participate in and vote on applications from their councils unless there was any other valid reason not to do so.</p>
110	<p><u>Chairman's Updates</u></p> <p>The Chairman noted that a consultation was open on the Calne and Melksham Local Cycling and Walking Infrastructure Plans (LCWIP) until 22 December. There would also be an opportunity to comment on the final report in early 2024. A member of the public, Celia, highlighted the importance of walking within the plan, noting that the majority of comments related to cycling. Glenis Ansell from Clane Town Council spoke about ensuring that all of the relevant footpaths were included in the plans, including to Marden Farm.</p> <p>The Chairman thanked the public for attending the following events held in the area:</p> <ul style="list-style-type: none"> <li>▪ The Big Dementia Day – 16 September 2023</li> <li>▪ The Local Plan in person consultation – 16 October 2023</li> <li>▪ Ask the Leader – 26 October 2023</li> </ul> <p>The Chairman also highlighted that the Rise Trust had been awarded £5,000 from the Police and Crime Commissioner's Community Action Fund, some of which would help go towards supporting activities in Calne.</p>
111	<p><u>Information Items</u></p> <p>The Chairman noted the information items as set out in the agenda pack, these were:</p> <ul style="list-style-type: none"> <li>• The Wiltshire Council Consultation Portal was open.</li> <li>• Crime figures were available for Calne and the surrounding areas.</li> <li>• Independent Visitor Scheme, <b>pg. 15</b></li> <li>• Cost of Living Update, <b>pg. 17-18</b></li> <li>• Warm and Safe Wiltshire, <b>pg.19-21</b></li> <li>• Archaeology Service Newsletter, <b>pg. 23-29</b></li> </ul> <p>The Chairman highlighted that page 24 of the agenda pack provided detail on</p>

	<p>the early history of Calne, including information from archaeological digs in 2016 and 2021.</p>
112	<p><u>Scottish and Southern Electricity Networks (SSE)</u></p> <p>Mel Grace from Scottish and Southern Electricity Networks (SSEN) explained that they were responsible for the maintenance of cables in the regional electricity network. They were not the company to which customers paid their bills but did receive a small part of the bill to maintain the network. She then referred the Area Board to information about grid capacity and power outages in Calne, available on page 39 of the agenda pack. This information had been requested following questions at the recent Ask the Leader session on 26 October.</p> <p>She explained that the Priority Services Register allowed vulnerable people to sign up to be contacted during prolonged power outages. The most vulnerable customers would, where appropriate, be eligible to receive further assistance and a welfare van would travel to their home to ensure that they were receiving the right support. For security, it was also optional to set a password that the support assistant would provide on arrival. It was noted that it was possible to report a power outage anywhere in the country by ringing 105. Further information could be obtained by contacting <a href="mailto:melanie.grace@sse.com">melanie.grace@sse.com</a>.</p>
113	<p><u>Partner Updates</u></p> <p>Written updates were available in the agenda pack from the following partners:</p> <ul style="list-style-type: none"> <li>• Community First, <b>pg. 41-47</b></li> <li>• Dorset and Wiltshire Fire and Rescue, <b>pg. 49-53</b></li> <li>• Healthwatch Wiltshire, <b>pg. 55</b></li> <li>• Age UK, <b>pg. 57-58</b></li> <li>• Hilmarton Parish Council, <b>pg. 59</b></li> <li>• Calne Town Council, <b>pg. 61</b></li> <li>• Calne Without Parish Council, <b>Agenda Supplement pg. 1</b></li> <li>• Calne Community Neighbourhood Plan, <b>Agenda Supplement 1 pg. 3-4</b></li> <li>• Wiltshire Police, <b>Agenda Supplement 1 pg. 5-14</b></li> <li>• Wiltshire Police Road Safety, <b>Agenda Supplement 1 pg. 15-26</b></li> </ul> <p>A written update from Bremhill Parish Council is attached to these minutes.</p> <p>The following partners also provided verbal updates:</p> <p><u>Calne Community Safety Forum</u></p> <p>Glenis Ansell reported that the group was planning to reinstate the Safe Spaces Scheme. Information was requested by Alan Hill from Calne Town Council about the involvement of Wiltshire Council in the Safe Spaces Scheme. The Strategic Engagement and Partnerships Manager, Ros Griffiths, noted that a response</p>

would be co-ordinated and provided to Cllr Hill and the Community Safety Forum directly.

#### Calne Health and Social Care Forum

Diane Gooch, the Area Board's Older Person's Champion, reported that they were running reconnecting sessions on Tuesday mornings which were attended by 50 people. She also noted that the Area Board had funded forthcoming Celebrating Age projects, including a pantomime in February and an opera in March 2024.

The Older Person's Champion also highlighted that Calne Health and Social Care Forum had been contributing to Wiltshire Council's dementia strategy and that Calne was the first dementia friendly town in Wiltshire. Alison Ingham, Practice Manager at Northlands Surgery, added that Christmas party for carers would be held in Calne Town Hall and that Calne Health and Social Care Forum wanted to hear local views about dementia service needs.

#### Calne Town Council

Alan Hill gave an overview of recent updates from Calne Town Council, including:

- The town council had agreed its budget for 2024-25, including a five percent increase for a Band D property. He noted that although the precept would increase in the forthcoming financial year, the budget had not gone up for the previous seven years. Calne Town Council had previously had the highest Band D precept of any town in Wiltshire but, due to financial control in recent years, it was currently down to eleventh.
- He was pleased to report that Calne had been approved to be the location of a new banking hub and that this step was supported by the town council.
- It was important to have a footpath from Marden Farm to Kingsbury Green Academy to allow pupils to get safely to school.
- He noted that he would welcome more information about newly painted survey markings in the town.
- Concerns were raised about the closure of the A3102 in Royal Wootton Bassett on 25 November, as the diversion was through the A4 in Calne, which had been closed on 24 November.

The Chairman noted that he been assured by Wiltshire Council's Highways Team that they would consider the timing of every set of road works when approving the schedule.

#### Wiltshire Police

Sergeant Mike Tripp gave the following update on activity in the Community Police Team's area:

- They had conducted a number of engagement activities including at Holy Trinity C of E Academy, where Police Constable Jon Bourke gave a presentation about County Lines.
- The force had been undertaking immigration enforcement, modern slavery and anti-drug related activities.
- An adult had recently been arrested for drink driving and another for assaulting an emergency worker.
- A Community Protection Notice had been issued to the owner of an out-of-control dog.
- An adult male had been charged with a serious offence but, as the suspect had been detained, they were no longer believed to be a threat to the public.

In response to a query about shoplifting by young people at a local supermarket Police Community Support Officer, Mark Cook, explained that the supermarket had attended a recent Community Safety Forum meeting to receive advice about how to tackle the issue.

#### Calne Without Parish Council

John Barnes provided an update on environmental and road safety issues, including:

- The parish council had received 120 trees earlier that day that would be given away free to residents who had registered for the Plant a Tree Scheme.
- They were offering a thermal imaging camera loan scheme.
- A path was being reinstated where it crossed Millennium Bridge.
- The parish council would like to see a weight limit imposed for vehicles travelling along Norley Lane in Studley.
- The progress in clearing the footpath along the A4 was welcomed.

Cllr Ashley O'Neill noted that progress was being made on Wiltshire Council's freight strategy and that he had been lobbying for a full-width pavement along the A4.

#### Cherhill Parish Council

Progress had been made on Cherhill Monument and White Horse.

#### Calne Community Neighbourhood Plan

John Barnes reported that the Calne Community Neighbourhood Plan Steering Group had recommended reducing the scope of the proposed housing allocation in the draft Wiltshire Local Plan in order to complete the review before Calne Without Parish Council was restructured to form six separate councils in May 2025.

BaNES, Swindon and Wiltshire Together - Integrated Care Board

Fiona Slevin-Brown, Place Director for Wiltshire at the Integrated Care Board and Jo Cullen, Director of Primary Care, from the Integrated Care Board delivered a wide-ranging presentation about health provision in the local area. They gave a brief overview of the Integrated Care System, explaining that it was established to better join up health and care services.

During the discussion, points included:

- The Area Board thanked the directors for their update.
- They were informed that a Primary Care Network was a group of GP practices working together with other health and social care organisations to provide integrated services to the local population.
- In response to queries about the impact of an increasing population on service provision, the directors explained that GP surgeries were funded according to their registered population. The role of the Integrated Care Board was to understand the views of the local population about how they accessed services and to co-ordinate service provision across the area.
- It was noted that were economies of scale that could be achieved within a Primary Care Network by working closely together.
- In response to reservations from Cllr O'Neill about whether Patford House Partnership joining the proposed Primary Care Network would help to improve services, given previous challenges, the directors stressed that the focus would be on patient outcomes across the network and bringing professionals together.
- When asked by representatives from Calne Town Council about the timeline for the proposed new medical practice in Calne, the Director of Primary Care stated that she hoped to bring some positive news soon. She noted that plans for the new centre needed to be assessed in the context of service provision across the area and were therefore related to plans for the Primary Care Network.
- Alan Hill from Calne Town Council said he would welcome further collaboration between the Patford House Partnership and the Integrated Care Board in delivering the new medical centre.
- The Place Director emphasised that forming a Primary Care Network would help to unlock funding from central government and support the business case for a new premises.
- Emmy Butcher, the Managing Partner at Patford House Partnership, explained that the original business case for the proposed centre was approved before the Covid-19 pandemic and that projected costs had increased by 40 percent since then. It would be necessary for Patford House Partnership to bring a revised business case to the Integrated Care Board.
- Huw, from Northlands Surgery Patient Participation Group, expressed concerns about the direction of the project to deliver the new medical centre. The Managing Partner at Patford House Partnership reassured the Area Board the Patford House were working closely with their builder to

	<p>submit a revised business case to the Integrated Care Board and that a project manager was in place.</p> <ul style="list-style-type: none"> <li>• It was noted that Patford House had submitted two business cases to the Integrated Care Board, but they had not met the criteria required by NHS England. The Place Director emphasised that the business case was not being delayed pending a wider strategy and that it would need to be assessed through the District Valuer Service, a nationally run body independent of the Integrated Care Board.</li> <li>• Alison Ingham, Practice Manager at Northlands Surgery, highlighted that they were facing lots of pressure given the volume of patients at their practice and challenges caused by the pandemic. She noted that decisions about a possible extension at Northlands would have to be taken in the context of provision across the wider area, as a band new practice could impact their number of patients in the longer term.</li> <li>• Details were sought about dental services for children. It was noted that oral health was a priority for the Integrated Care Board and that schemes were being run for supervised toothbrushing. Furthermore, work was being done to ensure that Children Looked After had access to dental services.</li> <li>• Further information was sought about the support on offer for children with autism.</li> </ul>
115	<p><u>Area Board Priority and Working Group Update</u></p> <p><u>Young People</u></p> <p>The Chairman reported that he had visited Kingsbury Green Academy to receive presentations from students. He stated that it was amazing to hear their perspective and noted that it was important to think about how best to communicate with young people.</p> <p><u>Older People</u></p> <p>Cllr Tom Rounds praised the successful Dementia Day held on 16 September 2023. He noted that the Dementia Dome had been a useful experience and that they would look to hold events in 2024.</p> <p><u>Environment</u></p> <p>Area Board Delivery Officer, Louisa Young, explained that Calne Without Parish Council had held a fantastic eco-day, which had been attended by councillors. She also highlighted that a <a href="#">report</a> on Wiltshire Council's response to the climate emergency had been considered by Cabinet in October. Another successful event was when Wiltshire Wildlife delivered a presentation about community energy in Hilmarton. Furthermore, she noted that Sustainable Calne were now lending out their thermal imaging camera, funded by the Area Board, to identify areas of heat loss.</p>

	<p><u>Economy</u></p> <p>The Strategic Engagement and Partnerships Manager, Ros Griffiths, stated that she had been holding conversations with Calne Food Bank and Citizens Advice about support for food bank users. She also reported that Calne Leisure Centre had run FUEL events for children from lower income families over the holidays and that they would be offering support again over the Christmas break. She encouraged eligible families that were interested to register by 8 December.</p> <p><u>Transport</u></p> <p>Cllr Ashley O'Neill was pleased to report that there had been progress following up on the actions from the recent Highways Matters event, including speed reductions in Studley and tackling accessibility issues in Quarr Barton. He also reiterated that, although the budget of the Local Highway and Footway Improvement Group has doubled since the previous financial year, the group had managed to spend its full budget.</p>
116	<p><u>S106 Working Group - Meeting Update</u></p> <p>The Area Board noted the written update from the last meeting of the S106 Working Group on 2 November 2023.</p>
117	<p><u>Area Board Funding</u></p> <p>The Area Board noted the budgets remaining for allocation at the meeting.</p> <p><b>Community Area Grants:</b></p> <p><u>Calne Wordfest requesting £1,488.20 towards Calne Book Swap</u></p> <p>On the proposal of Cllr Ashley O'Neill, seconded by Cllr Tom Rounds, it was agreed to make the:</p> <p><b><u>Decision</u></b>  <b>Calne Wordfest were awarded £1,488.20 to Calne Book Swap.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the 2023/24 grant criteria.</i></b></p> <p><u>1<sup>st</sup> Calne Scout Group requesting £5,000 towards refurbishing the toilets in their hall.</u></p> <p>On the proposal of Cllr O'Neill, seconded by Cllr Rounds, it was agreed to make the:</p> <p><b><u>Decision</u></b>  <b>1<sup>st</sup> Calne Scout Group were awarded £5,000 to refurbish the toilets in their</b></p>

hall.

**Reason**

***The application met the 2023/24 grant criteria.***

Goatacre Cricket Club requesting £2,379 towards their pitch cover project.

On the proposal of Cllr O'Neill, seconded by Cllr Rounds, it was agreed to make the:

**Decision**

**Goatacre Cricket Club were awarded £2,379 for their pitch cover project.**

**Reason**

***The application met the 2023/24 grant criteria.***

**Older and Vulnerable People's Grants:**

Wiltshire Community Care User Involvement Network requesting £500 towards administrative support for Calne Health, Social Care and Wellbeing meetings.

On the proposal of Cllr Rounds, seconded by the Chairman, it was agreed to make the:

**Decision**

**Wiltshire Community Care User Involvement Network were awarded £500 to provide administrative support for their Calne Health, Social Care and Wellbeing meetings.**

**Reason**

***The application met the 2023/24 grant criteria.***

Wiltshire Community Care User Involvement Network requesting £500 towards administrative support for Calne Voices meetings.

On the proposal of Cllr Rounds, seconded by Cllr O'Neill, it was agreed to make the:

**Decision**

**Wiltshire Community Care User Involvement Network were awarded £500 to provide administrative support for their Calne Voices meetings.**

**Reason**

***The application met the 2023/24 grant criteria.***

Calne Reconnecting Senior's Group requesting £2,000.



	<p>On the proposal of Cllr O'Neill, seconded by Cllr Rounds, it was agreed to make the:</p> <p><b><u>Decision</u></b>  <b>Calne Reconnecting Senior's Group were awarded £2,000.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the 2023/24 grant criteria.</i></b></p> <p><u>Avon Needs Trees requesting £4,178 towards Health and Wellbeing at Hazeland and Pudding Brook Wood.</u></p> <p>The Chairman noted that there was insufficient Older and Vulnerable People's Grant Funding to award the application in full.</p> <p>On the proposal of Cllr O'Neill, seconded by Cllr Rounds, it was agreed to make the:</p> <p><b><u>Decision</u></b>  <b>Avon Needs Trees were awarded £3,921 towards Health and Wellbeing at Hazeland and Pudding Brook Wood.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the 2023/24 grant criteria but there was insufficient Older and Vulnerable People's funding remaining to award the grant in full. £2,488 would come from the Older and Vulnerable People's budget and £1,433 from the Community Area Grant budget.</i></b></p>
118	<p><u>Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>The Area Board considered the recommendations of the LHFIG meeting held on 13 October 2023.</p> <p>On the proposal of Cllr Ashley O'Neill, seconded by Cllr Tom Rounds, it was resolved:</p> <p><b>To allocate funding to the below issue on the Priority Schemes List:</b></p> <ul style="list-style-type: none"> <li>• <b>Issue 3-23-6 - A342 Derry Hill Speed limit repeater signs £2,100</b></li> </ul> <p><b>To add the following issues to the Priority Schemes List with funding:</b></p> <ul style="list-style-type: none"> <li>• <b>Issue 3-22-40 - A4 Cherhill dropped kerbs £7,700</b></li> <li>• <b>Issue 3-22-25 - Quarr Barton Footway £7,000</b></li> </ul> <p><b>To add the following issue to the Priority Schemes List without funding:</b></p> <ul style="list-style-type: none"> <li>• <b>Issue 3-33-21 - A4 Cherhill Closure of lay-by</b></li> </ul>

	Further information on the LHFIG process can be found <a href="#">here</a> .
119	<p><u>Urgent items</u></p> <p>As 2024 would mark the 250th anniversary of the discovery of oxygen by Joseph Priestley, when he was living in Calne, residents were invited to email ideas for how to celebrate the anniversary to <a href="mailto:matthew.hitch@wiltshire.gov.uk">matthew.hitch@wiltshire.gov.uk</a>.</p>
120	<p><u>Close and Future Dates</u></p> <p>The date of the next Area Board was confirmed as 6 February 2024, at 6:30pm in Calne Hub and Library.</p>

## **Bremhill Parish Council Update – Calne Area Board – 5 Dec 23**

### **Condolences**

The parish council is very sad to hear of the death of Cllr Tony Trotman. We recognise how much he did for Calne, the Calne Area through sitting on this board and for us all through his chairmanship of the Northern Area Planning Committee. He will be greatly missed. Our sincere condolences go to his family.

### **Priorities**

The council's top priorities are road safety and road maintenance. A speed reduction in Foxham and West End has been agreed and new speed limit signs will be installed. Work progressing is progressing on installing horse rider signage, starting with Tytherton Lucas, and on purchasing speed indicator devices. Our thank go to our Parish Steward, Michael Jarzebinski, for all the work he has done on our lanes in the last few months and particularly for cutting grips to allow the water to run off the road more easily.

Vehicles continue to travel too fast and our thanks go to the police who have continued to deal with speeding drivers in East Tytherton.

We are still working on improving the passing places with the biggest holes in them but have been delayed by the wet weather.

### **Community Groups**

**Bremhill History Group.** After the very successful production and sales of the book Bremhill Parish Through the Ages in December 2021 the history group will be publishing a paperback version. Details can be found on the group's website <https://bremhillparishhistory.com/>

**The Tytherton Village Hall.** Community volunteers are working hard on the new village hall located in East Tytherton. Inevitably costs have gone up, so the trustees are applying for more grants and fund raising events are held regularly to contribute to these costs.

**Christmas Events.** These are now in full swing starting with Autumn and Christmas gift and craft fairs at Bremhill and the Tythertons in October and November.

This page is intentionally left blank

## **Chairman Announcement for Local Nature Recovery Strategy Public Engagement**

This regions Local Nature Recovery Strategy (LNRS) will be a single LNRS for the Wiltshire and Swindon Council areas, and Wiltshire Council is responsible for producing it. Wiltshire Council want this strategy to reflect the priorities of the people of Wiltshire and are keen to engage with as many interested parties as possible.

Between May and August, public engagement events will be held across Wiltshire to identify and discuss where the best opportunities are for nature recovery. We will be widely announcing the dates and locations of workshops nearer the time but want Area boards to be aware of this upcoming opportunity to be a part of the LNRS Process, and have your local knowledge included.

Video - link below

[Local Nature Recovery Strategies \(youtube.com\)](https://www.youtube.com/watch?v=M1_Bi1ctnys)

[https://youtu.be/M1\\_Bi1ctnys?feature=shared](https://youtu.be/M1_Bi1ctnys?feature=shared)

*Same video link but two versions of link in case one doesn't work for those clicking on*



## Statement from the Integrated Care Board

I am pleased to confirm that as of 1st January 2024, Patford House Partnership has rejoined Calne and Yatton Keynell PCN. The PCN will proceed on the basis of delivering equitable access to Network Services to the population of Calne.

I wanted to acknowledge the amount of work and discussion behind the scenes to reach this position.

Jo Cullen

Director of Primary Care

NHS Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board  
(ICB)







## **FACT Family Help Programme**

**Update November 2023**

### **Background**

In early 2023, the Wiltshire Families and Children's Transformation (FACT) Partnership launched its Family Help project to enhance the local arrangements for the delivery of early intervention and prevention services for children, young people and families.

### **What do we mean by 'Family Help'?**

Wiltshire's multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to identifying any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

We use the term 'Family Help' to stress that the focus is on working with families and to avoid historical confusion associated with the term 'Early Help'.

### **Autumn Update**

Autumn has been a busy time for the partners particularly with the launch of the All Together website and brand as well as progress with commissioning Family Hubs.

We hope you find the updates below helpful, please do contact [fact@wiltshire.gov.uk](mailto:fact@wiltshire.gov.uk) if you'd like to find out more or get involved.

### **Branding**

With input from local families, FACT partners have collaborated to create a cohesive brand for Family Help following feedback from families and professionals that the existing system was hard to navigate and appeared relatively confusing, fragmented, and disjointed. This new umbrella brand, called All Together, covers all services providing early intervention and prevention, communicating to families, schools, and other relevant organisations that these services and organisations are working in tandem to deliver a more collective and connected system across the County.



## **Online Platform**

Feedback from families and professionals also informed the partnership that finding information about and getting in touch with Early Help services was not easy.

The All Together platform hosted on Wessex Community Action's Wiltshire Together website has been launched alongside the wider branding activity and this will enable families and practitioners/organisations to easily find out about the Family Help Offer in Wiltshire.

The webpages can be accessed via [All Together - Wiltshire Together](https://wiltshiretogether.org.uk/AllTogether) or <https://wiltshiretogether.org.uk/AllTogether>

## **Family Hubs**

We are developing Family Hubs to respond to the Government 2019 manifesto pledge. Family Hubs are a place-based way of joining up locally in the planning and delivery of services for children and young people aged 0-19 and their parents/carers. This approach will provide families with a single point of access to early support services and will include online/digital presence as well as physical locations to access services.

This initiative is being led by the Council's Commissioning Team with services scheduled to go live across Wiltshire from April '24.

## **Locality Pilot**

A key element of the project is a specific pilot in the Warminster and Westbury area that is seeking to develop, implement and evaluate new ways of working in the context of early intervention and prevention for children, young people and families.

The two new Family Help Champions and Early Intervention Family Mental Health Champion posts are now fully embedded and working intensively with a number of local families to address specific issues with supervision from the Pilot Area Co-ordinator.

Other key developments in the pilot area include:

- Introduction of drop-ins for families at a number of schools, early years settings and other venues enabling them to easily access support and advice on a wide range of topics

- Delivery of 'Picnic on the Pitch' Summer holiday activities programme

- Development of responses to the agreed local priority issues:

  - Emotional well-being

  - Support for parents

  - Impact of the cost of living crisis



Development and delivery of group work activity focussed on specific issues including helping parents cope with challenging behaviour, working with children with autism and wider parenting support strategies

Piloting of Restorative Approaches in a number of schools

An interim evaluation will be produced by Oxford Brookes University during the early part of 2024 and shared in our next update.

### **Workforce Development**

The project is also developing a Family Help workforce development offer building on the existing SVPP-led training activity to ensure that we have a system-wide approach to training and development that will be accessible to those working in schools, settings, VCS groups and the wider group of partner agencies.

The framework will set out a series of aligned modules based around Relational Practice that will build on the existing Five to Thrive training that has been extensively rolled out across the system and led by Public Health. The offer is under development but will initially include training on:

- Trauma informed practice
- Understanding adolescence
- Making Every Contact Count (MECC)
- Motivational Interviewing
- Emotion Coaching

The workforce development offer will be available to all agencies that deliver Family Help in Wiltshire via the SVPP website.

### **Outcomes Framework**

FACT partners have contributed to and agreed a system-wide framework that will enable the partnership to monitor a range of short, medium and long term indicators to enable a shared understanding of needs and impact related to early intervention and prevention activity.

The indicators combine quantitative measures alongside qualitative measures and process indicators thus providing a balanced scorecard that aligns with the strategic vision for Family Help in Wiltshire and its three key strands:

- Health – child development, physical health, mental health and emotional well-being
- Wealth – education, employment, finance, home
- Wellbeing – safety, inclusive communities, positive relationships

Please contact [fact@wiltshire.gov.uk](mailto:fact@wiltshire.gov.uk) if you'd like to find out more or get involved.





## Area Board Update

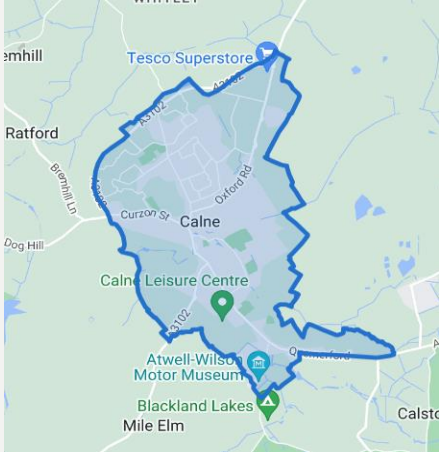
### Calne Neighbourhood Policing Team

February 2024

Proud to serve and protect our communities



# Your Community Policing Team – Calne



**Calne Town Centre**



**PCSO Mark Cook**



**PC Jon Bourke**

*\*PC Bourke has oversight of the Calne Town and Rural patch*



**Calne Rural**



**PCSO Nicole Sheppard**

**Inspector Pete Foster**



**Sergeant Mike Tripp**



# Calne Community Engagements

## Our Engagement Vision

### Community Engagement impacts on everything we do

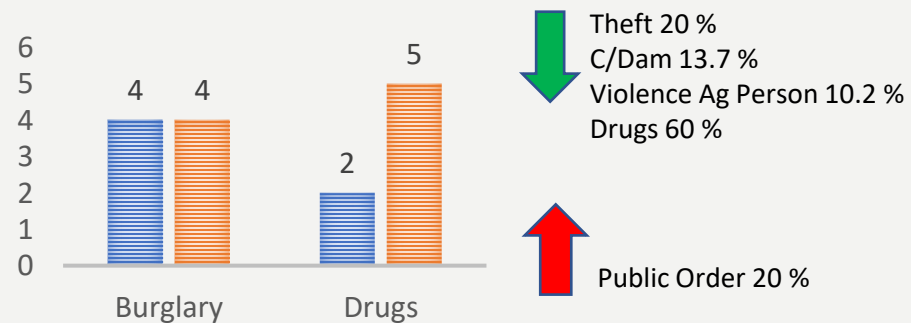
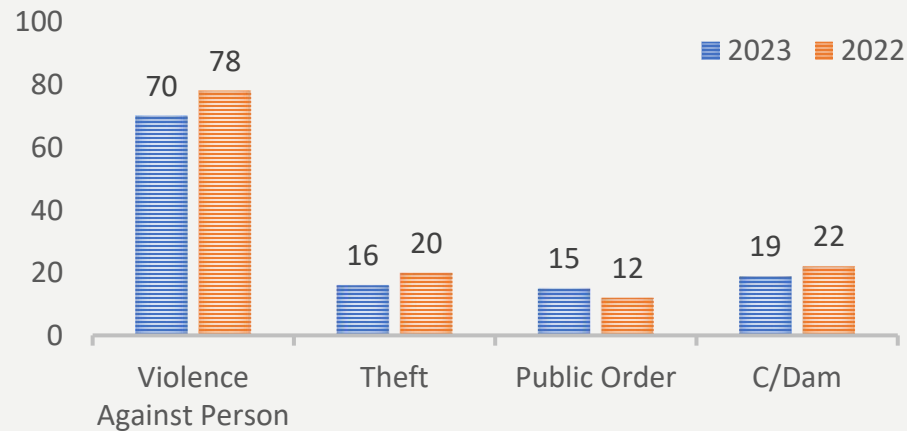
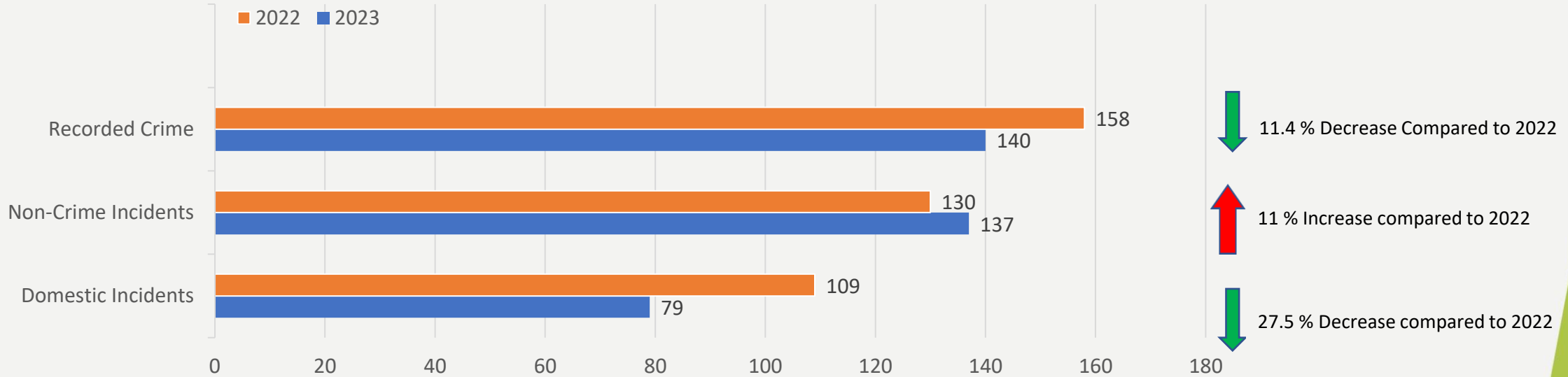
- We will use a range of techniques and channels to best connect with our communities to obtain their views on policing in the county, and ensure these techniques and channels are visible and accessible
- We will work collaboratively with a variety of partners to engage with communities where it makes sense to do so
- We will actively encourage and enable people to be part of our policing conversations to help shape our approach, response, policy, and delivery
- We will ensure our diverse and under-represented communities have a voice and are represented in conversations
- We will demonstrate where we have listened and where we have changed our service as a result of what our communities are telling us
- We will evaluate the success of our engagement activity and learn lessons to improve future engagement

**In 2023 the your Policing Team completed 318 community engagements**



# Calne Town Crime and Incident Statistics

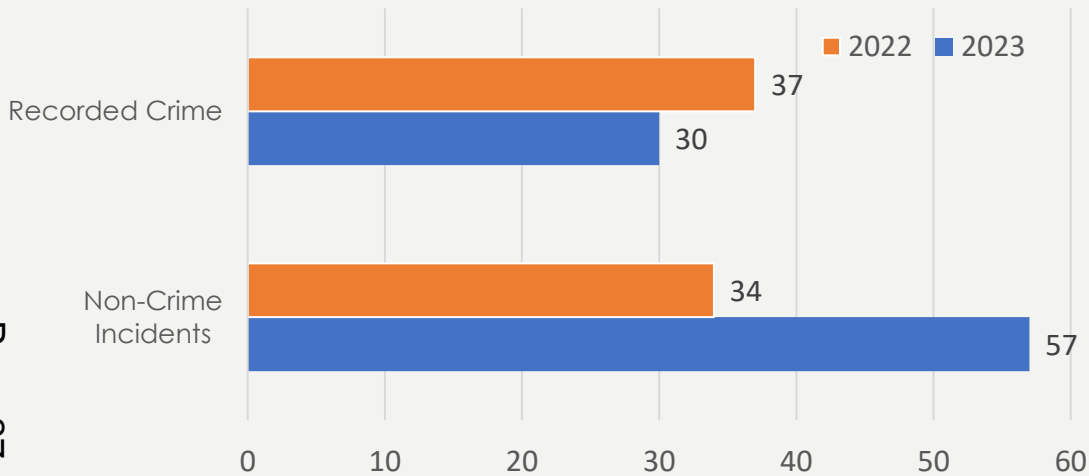
1<sup>st</sup> Nov 2023 – 31<sup>st</sup> Dec 2023 compared to 1<sup>st</sup> Nov 2022 – 31<sup>st</sup> Dec 2022





# Calne Rural - Crime and Incident Statistics

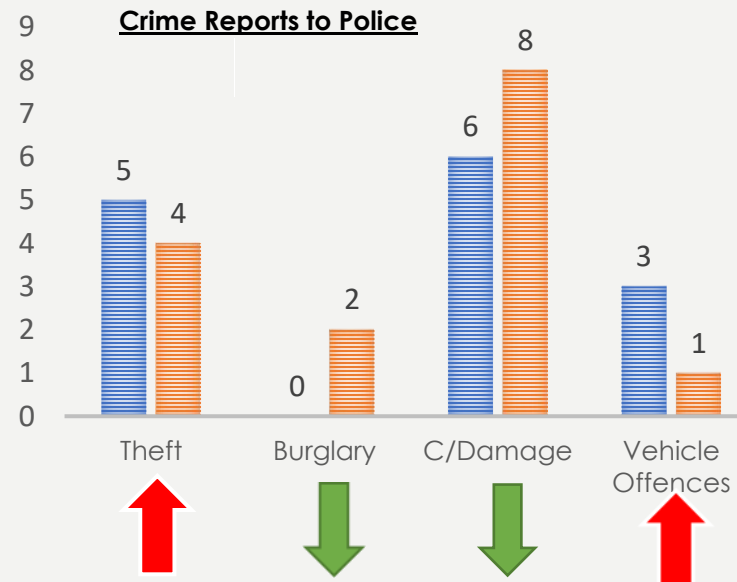
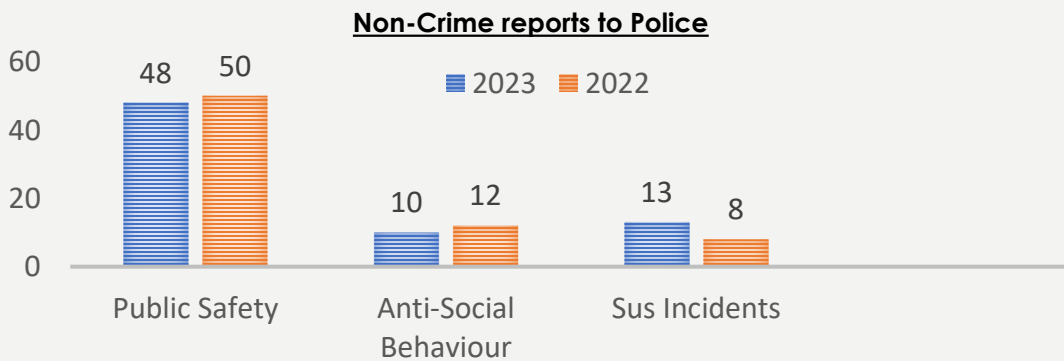
1<sup>st</sup> November – 31<sup>st</sup> December 2023 compared to 1<sup>st</sup> November – 31<sup>st</sup> December 2022



19 % Decrease compared to 2022



40 % Increase compared to 2022



# Operational Priorities – 1<sup>st</sup> January – 31<sup>st</sup> December 2023

Calne Town and Rural Beats

Safer Public Spaces

Violence  
Violence against person

Burglary

125

ASB Reports

3.4 %

of force figures

477

VAP Reports

3.3 %

of force figures

27

Burglary Reports

1.8 %

of force figures

3610

Force Wide ASB Reports

14,220

Force Wide VAP Reports

1474

Force Wide Burglary Reports

22.4 %  
REDUCTION

16.4 %  
REDUCTION

36 %  
REDUCTION

2022 ASB Reports

Jan – Nov  
161

2022 VAP Reports

Jan – Nov  
570

2022 Burglary Reports

Jan – Nov  
42

# Get Involved / Get to know

## Get to know Your Community Policing Team

Wiltshire Police

**YOUR FORCE, YOUR AREA**



SCAN HERE

- Meet your local Community Policing Team (CPT) police officers and PCSOs
- Find out about crime stats in your area
- Learn about local policing meetings and events
- Read the CPT priorities
- Contact us



Chippenham CPT  
<http://bit.ly/46vT8kt>

We are inviting you to get to know your Community Policing Team even better. Over the past few months, the communications team and your local officers have been working hard to create new areas on the Force website entitled 'Your Area.'

If you've not discovered them yet, the Your Area pages will give you a considerable amount of information about the area in which you live including who your neighbourhood officers and PCSOs are, how to contact them, crime statistics for your area including the top reported crimes and a crime map showing hot spots.

If you are interested to know what the local police priorities are you will find them on the pages along with an up-to-date list of meetings and events the team will be attending. You can even find out if there will be speed checks in your area.

Keep up to date with the latest news and alerts in your area by signing up to our Community Messaging service via the QR Code.

Alternatively you can register online via [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

## Get to know Community Messaging

Alerts from Wiltshire Police

**YOUR FORCE, YOUR AREA**



SCAN HERE

- Receive alerts from your local Community Policing team and partners
- Reply directly to alerts from officers
- Receive alerts by email, text or voicemail
- Over 15,000 subscribers in Wiltshire and Swindon
- It's FREE to subscribe



Wiltshire and Swindon  
**pcc**

Wiltshire & Swindon  
Community Messaging  
[www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)





## Calne Community Safety Forum

December 13th - 10.00 @ The Lansdowne Strand

Apologies - Ross Henning, Karen Boswell, Les Long

Attending - Glenis Ansell Town Councillor: Mike Brandwood Neighbourhood Watch: Jon Bourke & Nicole Shepperd Network Policing Team: Kevin O'Day: RBL : Alison Robinson DOCS: Diane Gooch O.P.C champion. Shirley Harper-O'Neill River Warriors

Police report - Ongoing investigations - potential drug dealing  
Domestic violence and attempted murder  
ASB - ring leader had meeting with police officers.  
Sainsburys manager to attend meeting with police.  
Race car issue on Portemarsh industrial estate still ongoing.  
CCTV van was vandalised

### Dementia Group

Dementia strategy four years out of date, why is it taking such a long time!  
Urgent need to find a venue for community hub,  
Scams : an elderly lady was scammed out of £7000  
Got her money back from her bank after intervention from HUB  
Re-connection meeting, Mark attended which was much appreciated.  
Glenis, Diane and Karen to continue working towards the relaunch of Safe Places in Calne

### Neighbourhood Watch

CCTV van was suggested to help with parking issues but the CCTV van was damaged.  
Lorry watch needs moving on  
Crime stoppers will give a reward for anyone giving information that leads to arrest. Anonymously  
Mike suggested Neighbourhood Watch posters to be sited along Calne main roads. Next NW meeting is on January 15th at Coleman's Farm.

Alison Robinson ( DOCS) Town Council report -

The new manager of CCTV team is Jim Bird, working with a good team of volunteers.

Rugby club to be moved to lower field, funding is in place.

AOB

Clot Tony Trotman has sadly passed away, his funeral is on 21st Dec 2pm.

Meeting finished 11am

&&&&&&&&&&&&&&&&&&&&&&&&

## Trustee Recruitment

Community First is looking for two new Trustees to join our Board and help us support growth, innovation and development. We are committed to equal opportunities and we are looking for Trustees with a variety of different skills, life experience and backgrounds. We are particularly interested in applications from people with business or Voluntary, Community and Social Enterprise (VCSE) sector experience.

We have created an information pack which is included with this briefing document. It can also be accessed online using the link:

<https://www.communityfirst.org.uk/wp-content/uploads/2024/01/Trustee-Information-Pack-2024.pdf>

To apply, please send a CV and a short statement addressing the person specification in the briefing pack to Nicky Theobald ([ntheobald@communityfirst.org.uk](mailto:ntheobald@communityfirst.org.uk))

The deadline for applications is 1<sup>st</sup> March 2024.

## New Service User Engagement Service

In January 2024 the new Service User Engagement Service led by Community First started. Working alongside our partners:

- Wiltshire Service Users Network
- Wessex Community Action
- Age UK Wiltshire
- Alzheimer’s Support
- Celebrating Age

The new service unifies the collective strengths of its partners to support the voice and engagement of people in Wiltshire.

Working in conjunction with Wiltshire Council and the BaNES, Swindon and Wiltshire Integrated Care Board (BSW ICB) we will be engaging with people living and working in Wiltshire to co-produce, co-design and co-develop health and social care services in Wiltshire.

We will be working alongside people with physical disabilities, sensory needs, mental health conditions, learning disabilities, neurodiversity, long term conditions, complex needs, older people and dementia. Empowering and facilitating them to have their say and get involved in shaping how health and social care services work for them now and in the future.

We will be using various consultation and engagement methods that will range from in person conversations to online interactions whilst also embracing new technologies. We will ensure that we use a wide variety of approaches so that we are able to reach and engage with a population with varying and diverse needs. Through exploring innovative approaches to engagement, we will aim to encourage participation in co-production amongst the population of Wiltshire.

Alongside, we will also be offering training and capacity-building opportunities to Commissioners to enhance their understanding of co-production principles and practices.

For more information email [enquiries@communityfirst.org.uk](mailto:enquiries@communityfirst.org.uk)

## Oxenwood 2024 Activity Programme

2024 marks an exciting time of development for Oxenwood Outdoor Education Centre with a new website launching in the next few months.

Oxenwood is the perfect setting for school, club and group residentials or day trips. We offer a bespoke package of curriculum enrichment days, outdoor learning and adventure activities, led by our friendly and experienced outdoor education instructors.

Oxenwood Outdoor Education Centre is a heritage building located in an area of outstanding natural beauty near Marlborough, Wiltshire. During your stay, your group will have exclusive use of the Centre and access to variety of exciting activities including climbing, rifle shooting, archery, hiking, canoeing and mountain biking.

We have produced a 2024 activity programme for Oxenwood which outlines all of the fantastic opportunities for learning and adventure at the Centre. A copy of the 2024 activity programme is included with this briefing pack.

For more information or to book your activity or residential email: [enquiries@oxenwoodcentre.com](mailto:enquiries@oxenwoodcentre.com)

---

## Community-Led Housing Project

Community First is working alongside Wiltshire Community Land Trust and other stakeholders to re-launch the Community-Led Housing Project for Wiltshire. The Homes of Our Own project will be re-launched in 2024. The project aims to work with local councils, voluntary groups and members of the community who are interested in supporting the provision of Community-Led Housing in their local area.

We are currently developing a community survey to help shape the offer of support. More information about the Community-Led Housing Project will be shared as the project develops.

---

## Regulation 14 Consultation

Community First has seen an increase in demand for support with Regulation 14 Consultation as it relates to Neighbourhood Planning. We have worked with a number of Councils, Steering Groups and Planning Consultants to create, monitor and deliver public consultation surveys and produce a report with tabulated comments from members of the public. We can work with you if you are refreshing an existing Plan or creating a new Plan.

For more information and a free, no obligation quotation, please contact Harry Tipple: [htipple@communityfirst.org.uk](mailto:htipple@communityfirst.org.uk).

---

## Splash Annual Report

Splash forms part of our Youth Action Wiltshire service and offers a free-to-access programme of support and positive activities for young people facing challenges in their lives. We have produced a report for the Splash service in 2023 which can be accessed via our website:

<https://www.communityfirst.org.uk/wp-content/uploads/2024/01/Splash-Annual-Report-2023.pdf>

---



## Building Bridges and Inspire Swindon Programmes

Community First now has three programmes which offer a holistic service that provides personalised support to people with significant barriers and challenges to help them build their independence and move towards education and employment outcomes.

### Building Bridges Wiltshire

**Support for people aged 16+ in Wiltshire.**

The programme supports people aged 16+ (no upper age limit) who want to move towards sustained education or employment goals. If you are under 18, you will need to be Not in Employment, Education or Training (NEET) or at risk of becoming NEET to take part.

*Funded by UK Shared Prosperity Fund via Wiltshire Council through to the end of March 2025*

### Building Bridges Swindon

**Support for people aged 18+ in Swindon.**

The programme supports people aged 18+ (no upper age limit) who want to move towards sustained education or employment goals.

*Funded by The National Lottery Community Fund through to the end of 2025.*

### Inspire Swindon

**Support for people aged 15-18 in Swindon.**

We can work with you if you are aged 15-18 and at risk of becoming NEET, are NEET or are engaging with Swindon Youth Justice Service. We can work with you if you are aged 19-25, if you are care experienced or have an EHCP.

*Please note all referrals to this service are managed in conjunction with the Swindon Borough Council Education, Employment & Training Team and is funded by the UK Shared Prosperity Fund via Swindon Borough Council through to the end of March 2025.*

People can refer themselves to the programme or make a referral on behalf of someone else they are supporting (with their permission), by completing the form at: [www.buildingbridgessw.org.uk](http://www.buildingbridgessw.org.uk)

---

**Briefing prepared by:**

Ellie Ewing

Marketing and Communications Manager (Community First)

[eeving@communityfirst.org.uk](mailto:eeving@communityfirst.org.uk)





## Oxenwood Outdoor Education Centre

# Activities

## 2024 season



## Adventure activities

Activity	Description	Suitable for/Restrictions
Archery	Individual skills/team competition	All ages
Bushcraft/Survival Skills	Fire, cooking and shelter	All ages (Weather dependant)
Canoeing	Multi person boats. encourages cooperation and teamwork	All ages (younger ages only if boats are rafted together to increase stability). Weather dependant.
Paddle Sports	Multi vessel session; Canoe, Kayak, SUP (Stand Up Paddleboard) try out different types of paddling	Year 4 and above Weather dependant.
Raft Building	Test your team work to build raft to keep you afloat!	Year 4 and above Weather dependant.
Kayaking	Individual skill	Year 4 and above. Weather dependant.
Climbing Wall	Auto belays	Year 1 and above. Weather dependant.
Cycle Skills	Learn to ride or improve your bike handling skills in a simulated environment	Year 3 and above (or based on individual ability)
Mountain Biking	Off road cycling	Year 4 and above (based on ability)
Fencing	Olympic sport of Foil Sword Fencing	All ages
Olympic Style Air Rifle	Target rifle shooting/shooting gallery	All ages

## Orienteering / Navigation

Orienteering	Different styles of the sport	All ages
Photo search	Basic orientation	Key stage 1+2 ages
Navigation/Map Reading	Use of map and compass	Year 3 and above
Night Navigation exercises	Hone your skills at night	Year 9 and above
Journeying/Basic Expedition	Navigation and camp skills	Year 5 and above



## Walking (Local area)

Fosbury Iron Age Hill Fort Walk ( <i>Very Popular</i> )	Iron Age Hill Fort, spectacular scenery, history talk, Celts & Romans Battle Game. (3 miles or 5 1/2 round trip)	Year 3 and above (for younger ages 3-mile option with mini bus to drop off point is available)
Kennet & Avon Canal Walk ( <i>Very Popular</i> )	Varied Scenery including the canal and woodland of Bedwyn Brail, other features include Crofton Pumping Station and Wilton Windmill. Nature and history talk and sketching opportunities. (5 1/2-mile circular walk) Guided Tour of Windmill	Year 3 and above
Hangman's Walk	Coombe Gibbet/Walbury Hill - features include dramatic scenery, gibbet and Iron Age Hill Fort, history talk (5 1/2 miles one way)	Year 3 and above
Windmill Walk	Scenic walk to Wilton Windmill includes talks on local nature and history talk and guided tour of Wilton Windmill. (2 1/2 miles)	Year 3 and above
Spooky Alley Walk (Daytime Walk)	From the Centre onto the Downs, looking over the Pewsey Vale, Northern Salisbury Plain and distant views of the Savernake Forest (2 ½ miles circular walk)	Year 1 and above



## Walking (Local area) – night / evening walks

Spooky Alley Night Walk ( <i>Very Popular</i> )	Brave your fear of the dark and the mud in the infamous “Spooky Alley”. Ghost stories optional. (2 ½ miles circular walk)	Year 3 and above
Evening Nature Walk	Walk through the local countryside and woodland around the village. (1 -2 miles variable)	Reception – year 4

## Team building / problem solving activities.

Outdoor Problem Solving	Team Building	Year 3 and above
Indoor Problem Solving	Team Building	Year 3 and above
Shelter Building	Team Building - v/popular	All ages (Weather dependant)

## Environmental studies

Mini Beast Hunting	Simple Keys / ID Charts	Key stage 1+2
Stream Survey and Stream Dipping	Simple Keys / ID Charts	Key stage 1+2
Tree Identification	Simple Keys / ID Charts	Key stage 1+2
Bird Identification	Simple Keys / ID Charts	Key stage 1+2

## Woodland activities

Shelter Building	Team Building - v/popular	All ages (Weather dependant)
Woodland Art and Sculpture	Using forest materials	Key stage 1+2
Mini Beast Hunting	Simple Keys / ID Charts	Key stage 1+2



## Offsite activities

Mountain day <sup>1</sup>	Summitting the highest point in the Brecon Beacons - Pen-Y-Fan	Year 5 and above
Mountain day	Summitting the highest point in the Black Mountains – Waun Fach	Year 5 and above
Outdoor rock climbing	Climbing and belaying at the fantastic Burrington coombe in North Somerset	Year 5 and above



## Corporate groups / staff days out / activities

Team building away from the office to ensure a high performing group and achieve enjoyment whilst doing it!

Mountain day	Summitting the highest point in the Brecon Beacons - Pen-Y-Fan	Adult
Mountain day	Summitting the highest point in the Black Mountains – Waun Fach	Adult
Outdoor rock climbing	Climbing and belaying at the fantastic Burrington coombe in North Somerset	Adult
SERE	Survival, Evasion, Resistance and Escape 3-to-4-day survival course being taught the essentials of shelter building, fire construction, water purification, navigation and more, culminating in a final assessment phase whilst being pursued by a live hunter force by foot, vehicle, and air!	Adult

<sup>1</sup> Mountain days for minors are restricted to smaller groups – please call for information.

## Curriculum enrichment days – History/literacy/drama

Need help with a history topic? Oxenwood can help. We bring history to life with our historical themed enrichment days, where we meet our ancestors close up, and through a range of interactive and action oriented workshops. We cover most periods, from our Stone Age ancestors to the present day. Days we have organised for schools include:

Era	Includes
Stone Age Man	Hunter gatherers, the mobile “supermarket” and the birth of Farming
Celts and Ancient Britons	Druids, rebellion, and hillforts
Romans	The Army, invasion, and daily life
King Arthur	The legend and the hero from history
Angles and Saxons	Rune swords, riddles, and the forging of England
Beowulf	Heroes and monsters
Alfred the Great	Burnt cakes, heroic battles, and strong rule.
The Vikings	Long ships, raiding and invading!
1066	The Year of Battles; the defeat of the Vikings and the coming of the Normans; Stamford Bridge and Hastings
Knights and Castles	Squires, jousts, and fair and fierce maidens
Tudors	A King, Queens, the executioner’s axe, and the age of exploration
Pirates	Cutlasses, buried treasure and skulls and crossbones
Wiltshire in the Civil War	Waller and Hopton ... gunpowder and sieges
1666 – The Great Fire	A king, a diary, a war, and disaster
1914 – Lord Kitchener’s new army	Enlistment, basic training, and the frontline.
WW2 – The Home Front	Experience what life was like in wartime Britain, join the home guard, do your bit for the war effort.





## First aid training courses

### On Site Training<sup>2</sup>

Delivered on site at Oxenwood Outdoor Education Centre, Marlborough SN8 3NQ.

Course Name	Time
Activity First Aid - FAA Level 3 Award	2 day
Annual Refresher for First Aiders	Half day
Appointed Person	2 hour
Basic Life Support - FAA Level 2	3 hours
Emergency First Aid at Work - FAA Level 3 Award	1 day
First Aid at Work Re-qualification - FAA Level 3	2 day
First Aid at Work - FAA Level 3	3 day
First Aid for Mental Health - FAA Level 2 Award	1 day
First Aid for Mental Health Awareness - FAA Level 1 Award	4 hours
First Aid for Mental Health Supervising - FAA Level 3 Award	2 day
First Aid for <u>Youth</u> Mental Health - FAA Level 2 Award	1 day
First Aiders for Mental Health Annual Refresher	Half day
Paediatric Emergency First Aid - FAA Level 3	1 day
Paediatric First Aid - FAA Level 3	2 day

#### Contact information:

If you need to contact us before or after your visit, you should email:

[Enquiries@Oxenwoodcentre.com](mailto:Enquiries@Oxenwoodcentre.com) or call 01380 732806.

---

<sup>2</sup> Accommodation and meals can be offered during multi-day courses



Vibrant Communities  
Brighter Futures

COMMUNITY  
FIRST

Patron: Her Majesty The Queen

President: HM Lord-Lieutenant of Wiltshire, Mrs Sarah Troughton

# Community First Trustee Information Pack

---



## Details

---

<b>Deadline for applications:</b>	1st March 2024
<b>Appointment Length:</b>	Initial co-option, followed by a 3-year term and up to 2 consecutive terms
<b>Time Commitment:</b>	Approximately 10-20 days a year
<b>Remuneration:</b>	This is an unpaid, voluntary role. Travel expenses are paid

# Introduction

**Community First is a leading charity at the heart of communities in Wiltshire and Swindon, our work has a real and lasting impact on the lives of people across the county and the need for our service has never been greater.**

We have exciting opportunities for two new Trustees to join our Board and help us support growth, innovation and development.

We are committed to equal opportunities and we looking for Trustees with a variety of different skills, life experience and backgrounds. We are particularly interested in applications from people with business or Voluntary, Community and Social Enterprise (VCSE) sector experience.

**We have created this information pack as a guide to our work and the role Trustees play in our charity.**



# About Us

Community First is a registered charity (288117) based in Devizes and a member of Action with Communities in Rural England (ACRE).

## Brighter Futures

Community First works tirelessly to help people overcome challenges in their lives and we are passionate about brighter futures for the diverse range of people who live in the communities we serve. We support young people through our national award-winning 'youth arm' Youth Action Wiltshire, including Wiltshire Young Carers Service, Splash, Project Inspire and youth club support. Many of our activities for young people take place at our dedicated outdoor education centres at Oxenwood and Linkenholt.

As the managing partner for the Building Bridges and Inspire Swindon programmes, Community First is leading a partnership of organisations in Swindon and Wiltshire, who are working together to help people overcome their barriers to employment and education. The programmes are funded by the UK Shared Prosperity Fund and The National Lottery Community Fund.

## Vibrant Communities

We are passionate about helping people work together to identify and find solutions to things that matter to them. From championing local grassroots causes to managing multi-million-pound projects, we are proud to support people and places in the vibrant communities we have served for over 50 years.

We support communities across Wiltshire and Swindon

through advisory services for village halls and local councils. We envisage, create and manage projects to support people and places including community transport schemes, community led housing and community organising. Alongside our community development and engagement programmes, we also work with local landfill operators to distribute grant funding for community projects through the Landfill Communities Fund.

## Inspiring Ideas

We are a champion for local enterprise and we love fresh ideas that make local communities better places to live and work. We think outside the box to develop new ideas through consultancy, trading and creative services. This includes Community Insurance and Minibus Driver Awareness (MiDAS) training.

## Find Us Online

**Our website:**

[www.communityfirst.org.uk](http://www.communityfirst.org.uk)

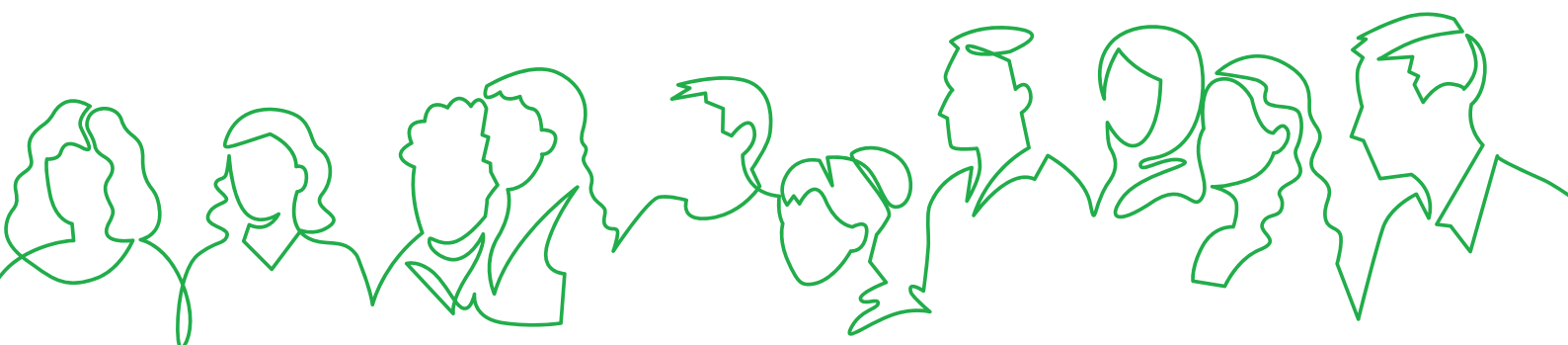
**Social media:**

X: @CommFirstWilts

Facebook: @CommunityFirstWiltshire

Instagram: @CommunityFirstWiltshire

LinkedIn: [uk.linkedin.com/company/community-first](https://uk.linkedin.com/company/community-first)



# The Role

We're looking for leaders with vision and a passion for communities.

Trustees play a very important role at Community First. Decisions made by the Board of Trustees help set the direction of our charity, play essential role in decision-making and have a major influence on the success of our work.

Becoming a trustee is a fantastic way to support local communities and assist them in developing

and maximising the opportunities available to them. Trustees are responsible for the overall governance and strategic direction for Community First and for developing the organisation's aims, objectives and goals in accordance with governing documents as well as financial, legal and regulatory guidelines.

You can find out more about the roles and responsibilities of Trustees on the gov.uk website guide called: [The Essential Trustee](#).

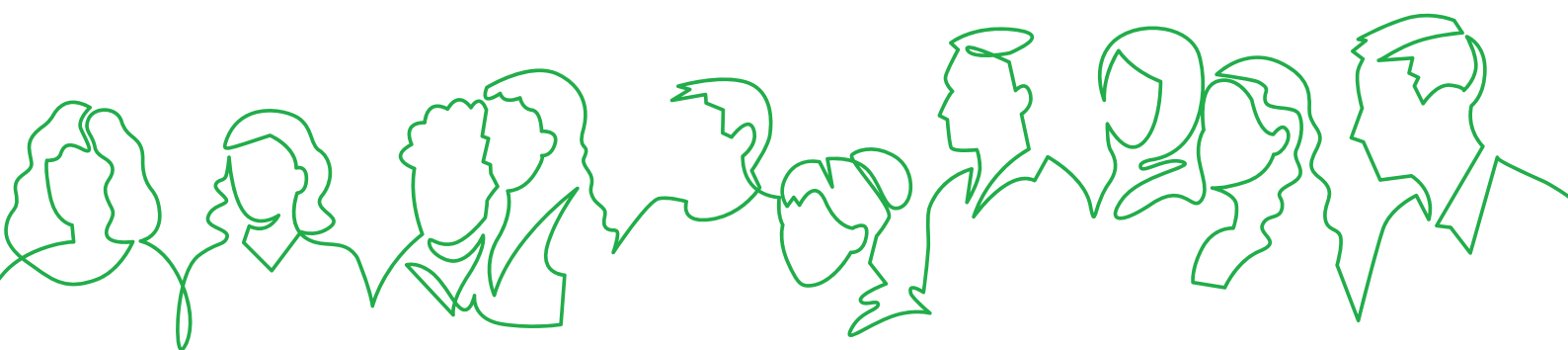
# Role Specification

Community First Trustees have the following responsibilities:

- ✓ To ensure we comply with our governing document, charity law, company law and any other relevant legislation or regulations.
- ✓ To ensure we pursue the objectives outlined in our governing documents.
- ✓ To ensure that we apply our resources only in pursuance of our objectives and do not expend funds on activities which are not included, no matter how worthwhile or charitable these objectives may be.
- ✓ To contribute actively to the Board of Trustees' role in supporting the CEO and Leadership team to set the strategic direction, agree overall policy, defining goals and monitoring targets.

- ✓ To monitor and evaluate our performance against agreed objectives.
- ✓ To safeguard and uphold the good name and values of Community First.
- ✓ To ensure the effective and efficient administration of our charity and to ensure financial stability.
- ✓ To protect the property of our charity and to ensure proper investment of funds.
- ✓ To appoint a Chief Executive Officer and monitor performance and reward.

In addition to the above statutory duties, each Trustee will have strategic oversight of activities appropriate to their interests, skills, knowledge and experience.



# Person Specification

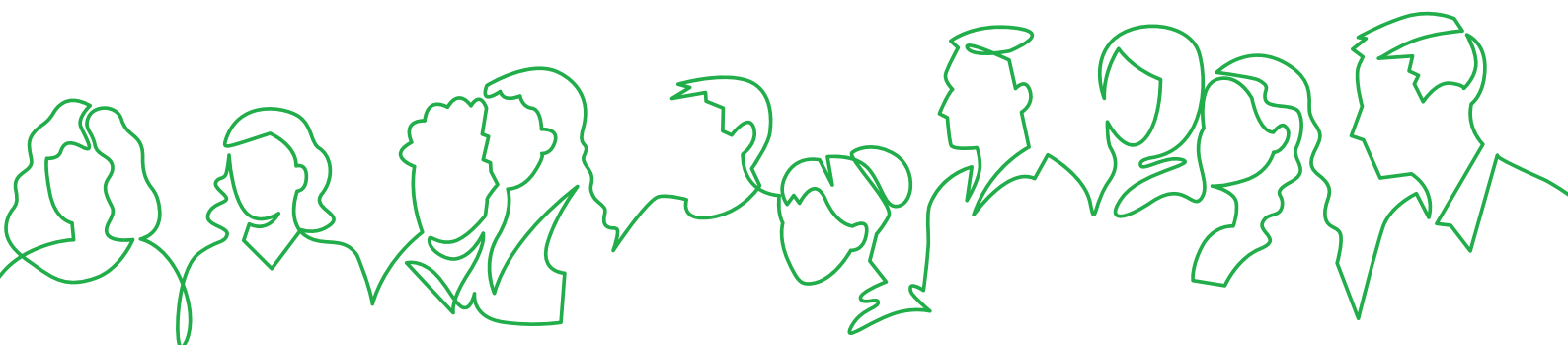
## Essential

- ✓ A commitment to the organisation
- ✓ A willingness to devote the necessary time and effort
- ✓ Strategic vision
- ✓ Good, independent judgement
- ✓ An ability to think creatively
- ✓ A willingness to speak their mind
- ✓ An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- ✓ An ability to work effectively as a member of a team
- ✓ A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

## Desirable

As part of our Trustee recruitment process, we would particularly welcome applications from people with experience of:

- Business
- The Voluntary, Community and Social Enterprise (VCSE) sector
- Fundraising



# Terms of Appointment

## Appointment Length

We understand that becoming a Trustee is a big responsibility and we want to ensure Trustees feel supported and have time to grow into their roles and to reflect on whether the organisation meets their expectations.

New Trustees are initially co-opted and following the initial co-option, Trustees can then be elected at the next AGM to serve a 3 year term. They can be re-elected for two further 3 year terms.

## Time commitment

Trustees are expected to attend a minimum of 4 out of 6 Trustee meetings which are held annually as well as the Annual General Meeting (AGM) which is usually held in the Autumn.

In addition, Trustees are expected to devote time outside meetings in preparation for Board and other related meetings.

## Payments to Trustees

This is an unpaid, voluntary role. Trustees may claim expenses for travel, childcare while at Board meetings or support needed due to a disability.

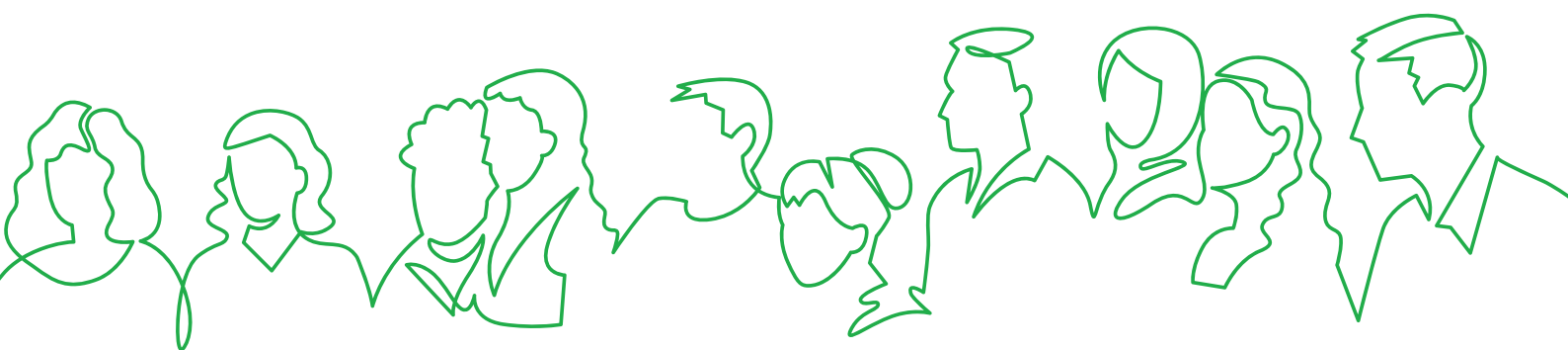
# How to Apply

To apply for a Trustee role, please send a short statement and CV addressing the person specification (on page 5) to Nicky Theobald.

Email: [ntheobald@communityfirst.org.uk](mailto:ntheobald@communityfirst.org.uk).

The deadline for applications is 1st March 2024.

Interviews will take place at the Community First office in Devizes or by video call. We intend to interview prospective candidates in April 2024. The interview also offers an opportunity for prospective Trustees to ask questions, discuss their views on joining our Board and how their role could reflect their interests and experience.





# Vibrant Communities Brighter Futures

COMMUNITY  
**FIRST**

Patron: Her Majesty The Queen

President: HM Lord-Lieutenant for Wiltshire, Mrs Sarah Troughton

## Community First Trustee Information Pack

---

### Contact Us:

Community First  
Unit C2, Beacon Business Centre  
Hopton Park, Devizes  
SN10 2EY

01380 722475

enquiries@communityfirst.org.uk

### Find us Online:

Our website:

[www.communityfirst.org.uk](http://www.communityfirst.org.uk)

Social media:

Facebook: @CommunityFirstWiltshire

X: @CommFirstWilts

Instagram: @CommunityFirstWiltshire

LinkedIn: [uk.linkedin.com/company/community-first](https://uk.linkedin.com/company/community-first)



Registered Charity No: 288117 | VAT Registration No: 639 3860 06 | Company Limited by Guarantee Reg. No: 1757334 England

Registered with the Financial Conduct Authority No: FRN 311971



## Update for Wiltshire Area Boards

January 2024

### Improving cancer early diagnosis and survival in BSW

The NHS is working hard to save thousands more lives each year by dramatically improving how cancer is diagnosed and treated and there is some great work going on here at BSW ICB to help improve support for people with cancer.

One of the two national ambitions for cancer is to ensure more of those people who are found to have cancer, are diagnosed and treated while it is at an earlier stage, as this means that treatment is often less complex, more successful and people live longer after treatment and with fewer long-term effects. Across BSW we have been doing a lot of work to help deliver this national ambition, including the following initiatives.

#### Primary Care cancer projects

For several years GPs and staff working in primary care have been supported to design and deliver local bespoke cancer programmes to best meet the needs they know exist within the populations they support. These typically focus on work to improve early diagnosis of cancer by encouraging people to attend when invited for bowel, breast or cervical cancer screening; or to see their GP if they have concerning symptoms that might be a sign of cancer.

Where possible, many of these programmes have a focus on addressing the health inequalities that exist in our communities, which is important as access to care and uptake of screening is lower for certain more disadvantaged groups than other groups. Examples of successful recent projects include

- Cancer roadshows
- Contacting those who have not responded to screening invites
- Language-specific promotional activities, information and leaflets for particular groups targeting Nepali, Polish and Moroccan populations
- Additional cervical screening sessions outside of normal hours and pop-up cervical screening sessions to better meet the needs of some populations
- Creating and distributing easy-read information explaining cancer screening for people with learning disabilities
- Community outreach to people with learning disabilities to explain the reasons for, and benefits of, cancer screening.

## Targeted lung health checks

Across Swindon, parts of Bath and, shortly, Trowbridge and parts of Salisbury, targeted lung health checks (TLHC) are being offered to current and ex-smokers aged 55-74. The aim is to identify and treat people with lung cancer even though they may have no obvious symptoms. People diagnosed with lung cancer at the earliest stage are nearly 20 times more likely to survive for five years than those whose cancer is caught late. Where the lung health check identifies a potential high risk of lung cancer, people are invited to attend a scan to investigate further.

## New resources to support patients, carers, families and health and care professionals with hospital discharge

New leaflets, videos and information resources have been developed to help provide extra support for patients, families and carers during their discharge from hospital and throughout their onward care journey.

The resources, which also provide information and support for health and care professionals looking after patients, support a new programme of work called [Caring Steps Together](#) which has been established to improve the wider understanding around what can sometimes be the confusing process of leaving hospital and accessing follow-up care.

## Offering help to region's military families

The NHS in Bath and North East Somerset, Swindon and Wiltshire is offering military families in the region dedicated help and support to navigate any issues and queries they may have which relate to local health and care.

Military personnel and their loved ones can now contact the local NHS directly to receive personalised advice and guidance on any matter that is making accessing local services a challenge.

A high number of military families are currently based in the region, particularly in parts of rural Wiltshire, with many having moved from elsewhere in the country.

To ensure these people can continue to access care seamlessly and with the same ease as others living in the region, the local NHS has signed up to OpCommunity.

This national initiative involves creating a single point of local contact, which military families can call upon in times of need, such as when medical records may not have been transferred from a previous provider.

By being part of OpCommunity, we are giving families a direct route into the heart of the local NHS, where they can find answers to all their questions, directions to the right services and help for issues that are creating a barrier to care.

Families can access this new support service in a number of different ways, either by telephone or email, or by filling in the form on the ICB website, which will then generate a callback. Emails should be sent to [bswicb.afspoc@nhs.net](mailto:bswicb.afspoc@nhs.net).

## Home First Project

The Home First Services project was set up to explore the current Home First pathway (Pathway 1 services funded by the Better Care Fund) within Wiltshire and to propose potential changes and service developments that could be put in place to improve efficiency and patient flow through this pathway. This is to be done whilst maintaining or improving service outcomes. This is a partnership project, with stakeholders from the ICB, Wiltshire Health & Care and Wiltshire Council among others all involved and working together.

### So far the project has:

- Fully analysed our capacity and demand for the Home First service and considered the needs of our changing population
- Developed and proposed a model of best practices related to hospital discharge, taking into account national and local guidance
- Developed and proposed a new model for discharge
- Completed comprehensive staff engagement aimed at sense checking and developing the proposed model
- Proposed and is now implementing a pathway 1 patient categorisation framework that will allow the teams to better tailor care to the needs of patients
- Recruited (via Wiltshire Council) a Home First Services Manager to oversee Home First Services
- Developed and launched patient and staff communication resources around the discharge process - [Caring Steps Together](#)

### Next Steps are:

- Developing KPI reporting functionality so we can understand our performance
- Further progress towards a model of integrated care and interdisciplinary working
- Establish if there are any other innovations (including technology) that will further support and improve the service we offer to people living in Wiltshire





## Calne Town Council Update – 6 February 2024

### **Calne Civic Awards 2024**

Nominations are now open.

If you know of a person, community group or business that has gone above and beyond for the town and its residents then please complete an online nomination form <https://forms.office.com/e/iapwpEUzGh> or pop into Bank House, The Strand to pick up a paper copy.

Nominations are also open for the Sports and Arts Award.

Deadline: Friday 23 February 2024

More details can be found at: <https://www.calne.gov.uk/grants-and-awards/>

### **Free Parking Scheme Review**

Calne Town Council has funded the parking voucher scheme in the Church Street car park since 2015 as an important part of its investment and support of the Heritage Quarter. Councillors will be considering renewal of the scheme in February and we are keen that your thoughts and views are included in this review.

Residents - please complete this link

<http://tinyurl.com/3crwve7v>

Local businesses - please complete this link

<http://tinyurl.com/35rmmnb5>

### **Calne Community Emergency Plan**

Volunteers are invited to join the community response team.

We are seeking:

Street wardens

Weather wardens

Responders

Email [calne@calne.gov.uk](mailto:calne@calne.gov.uk) to join

### **Budget and Precept for 2024/2025**

Calne Town Council has set its budget for 2024/2025

A band D property will pay £226.35 per year from 1st April – which is equivalent to £4.35 per week

The precept paid by Calne residents to fund the Council will increase on a Band D property by 5% from April 2024. The Precept is the amount of Council Tax paid to Calne Town Council to provide services it delivers within the town and is collected on our behalf by Wiltshire Council.

This is the first increase in the Town Council element of the Council Tax bill since 2020.

The decision to increase the Precept has been taken due to rising inflation pushing up costs across the services we provide, and Councillors have worked hard to keep the increase to the minimum possible.

So far this year - Over £75,000 has been awarded in Community Grants

The Town Council held a Coronation event and Town Crier competition in addition to its three annual events

The Town Council has agreed to plans to improve facilities at the Recreation Ground delivering on the request from residents. Much of this funding from developer contributions.

The new budget continues to support Grants for community groups

The new budget ring fences the Hardship Fund which remains open to residents.

The Town Council has invested in HVO fuel and new equipment to reduce our carbon footprint.

### **Half Term activities**

Calne Pocket Park & River Warriors event – Be a Scientist Thursday 15 February 10:30-12:30 ( parents must remain with children)

Pantomime at Calne Town Hall Tuesday 13 February at 16:15 (doors open from 15:30) – tickets are £3 each for Bank House, The Stand or call 01249 814000

### **Hardship Fund**

The Town Council has allocated funding which is administered by the Calne Town Charity. Applications from Calne town residents are welcome subject to completing an application form and providing evidence of need. The fund has supported residents with the purchase of replacement graded washing machines, cookers from KFR in Devizes and towards rising energy costs. For an application form please call 01249 814000, email [calne@calne.gov.uk](mailto:calne@calne.gov.uk) or drop into Bank House, The Strand (Monday – Friday 09:30-16:00)

### **Calne Community Neighbourhood Plan - Regulation 14 consultation.**

A leaflet will be being delivered by Royal Mail from 5 February.

c11,200 copies will be posted to residents and businesses in Calne and Calne Without from 5<sup>th</sup> February. Extra copies will be circulated in various locations around the plan area. The front cover will be used as a poster and put up in a number of locations.



Website – the Calne Community Neighbourhood Plan website (calnecommunityplan.com) will host the survey, plan, design guide and all the supporting documents.

Survey – an online survey will be live from the 1<sup>st</sup> February and paper copies will be available in the library and CTC offices.

Face to face consultations – 3 sessions have been booked as follows:

23<sup>rd</sup> February 15.30 – 18.30 Calne Library  
24<sup>th</sup> February 10.30 – 14.30 Calne Town Hall  
2<sup>nd</sup> March 10.30 – 14.30 Lansdowne Hall, Perry Lane, Derry Hill

## **Calne Connection**

Look out for the Calne Connection newsletter from the Town Council which will be dropping through letterboxes at the end of February.

## **Thermal Image camera loan scheme**

The Town Council are pleased to partner with Sustainable Calne to host a scheme where Calne town residents can borrow one of the thermal imaging cameras for a few days to find out where your house is losing heat. To find out more and to book a time to collect it please email: [cameras@sustainablecalne.org.uk](mailto:cameras@sustainablecalne.org.uk)

For residents on lower incomes a reduced deposit voucher is available through Calne Foodbank.

## **Grant Awards**

The Town & Community Matters Committee has awarded the following grants.

A grant of **£5000** funded from Special Projects and Community Grants pot for an electric short mat roller for the Calne Short Mat Bowls Club who are based at Beversbrook Sports and Community Facility.

A grant of **£2787** from the Youth Outreach Earmarked Reserves and £313 from the Community Grant Budget towards the Open Blue Bus Project to visit Calne Town Centre for 46 weeks.

A grant of **£4800** from the Hardship Fund to Calne In Tune to fund the Community Hub, Community Fridge for Rent, Utility Bills, Catering Equipment & Clothing. Costs of refurbishing disability equipment and aids, Printing Inks/toners, Paper & other stationary equipment and material

## **Warm Spaces**

Thank you to the community groups, churches and volunteers for providing a range of warm spaces this winter.

Please could we also attach the warm spaces leaflet



# Community Spaces

SEPTEMBER 2023

MONDAY  
 CALNE FREE CHURCH  
 BREMHILL VIEW  
 COMMUNITY  
 BUILDING  
 "FRIENDLY SPACE"  
 09.30 - 11:30

MONDAY  
 CALNE BAPTIST  
 CHURCH,  
 CASTLE ST.  
 'THE LIVING ROOM'  
 10.30 - 14:00

TUESDAY  
 BEVERSBROOK "SPORTS  
 AND SOCIAL GROUP"  
 SN11 9FL  
 13:00 - 14:00

WEDNESDAY  
 CALNE METHODIST  
 CHURCH, SILVER ST.  
 "WARM SPACE"  
 10.00 - 16.00.

THURSDAY  
 CALNE FREE CHURCH,  
 CHURCH ST.  
 "COFFEE MORNING"  
 10:00 - 11:30

**Hot Lunch**  
 MONDAY - FRIDAY  
 HEART OF THE  
 COMMUNITY,  
 COLEMANS FARM  
 ANGEL CLOSE  
 11:00 - 16:00



CALNE LIBRARY  
 THE STRAND  
 MONDAY, TUESDAY,  
 THURSDAY, FRIDAY,  
 SATURDAY  
 01249 706625

MONDAY - SATURDAY  
 CALNE CENTRAL  
 CHURCH STREET  
 10:30 - 15:30



### Calne Area Grant Report

#### Purpose of the Report

1. To provide details of the grant applications made to the Calne Area Board. These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
2. To document any recommendations provided through sub-groups.

#### Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023-24	£ 20,871.00	£ 17,843.00	£ 7,700.00
Awarded To Date	£ 17,485.70	£ 15,180.00	£ 7,699.50
Current Balance	£ 3,385.30	£ 2,663.00	£ 0.50
Balance if all grants are agreed based on recommendations	£ 0.30	£ - 2.00	£ 0.50

#### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG1511</a>	Community Area Grant	Calne Men's Shed	Purchase of Oscillating cutting tool and Drill and Impact Driver kit	£500.00	£500.00

**Project Summary:**

The equipment requested will allow the members of Calne Men's Shed to undertake various projects for the benefit of our members and the local community. Cost of items Oscillating cutting Tool £150 Drill and Impact Driver set £350.

<a href="#">ABG1529</a>	Community Area Grant	Calne Tennis Club	Calne Tennis Club Refurbishment of Courts	£12696.00	£2885.00
<p><b>Project Summary:</b>  <b>The tennis courts managed by Calne Tennis Club and located at Beversbrook Sports and Community Facility were built in 2014 and have been in continuous use, other than during COVID-19 restrictions, since that time. The tarmac playing area of all four courts is showing a great deal of wear and tear, principally from the English weather; the surface paintwork has substantively worn away and there are areas of pitting and cracking, particularly in the outer play areas. The aim of this project is to restore the non-slip playing surface to a safe state sufficient to provide at least another 5-7 years of use. The planned schedule of work includes a deep clean of all four courts, repair of the pits and cracks, application of a stabilising polymer, painting the courts with two coats of coloured, non-slip paint and renewing the playing area lines. This restoration of the court surface is essential to ensure the safety of club members and the public who use the courts all year round. We have several hundred users, many of whom are over 60 years of age (one a sprightly 84) and many juniors aged 6-17 years old and we must ensure that the courts are safe to use - whatever the weather.</b></p>					
<a href="#">ABG1537</a>	Community Area Grant	Sustainable Calne	Stokes Croft Childrens Play area Tree Planting Project	£1078.75	£539.00
<p><b>Project Summary:</b>  <b>Sustainable Calne, propose the planting of a small number of Standard sized trees in the children's play area of Stokes Croft. The primary purpose is to eventually provide some tree cover to the play area in summer, wildlife habitat, and generally enhance the look and feel of the area throughout the year for the benefit of the residents and children using the play area. The trees would be planted in some of the grassy locations within the play area and which have been researched as to suitability and optimum effect. The Town Council's Amenities, Conservation and Sustainability Manager (Rob Mercer) has been consulted on tree species and selection and has attended meetings to ensure that all aspects of the proposal (e.g. underground services location, planting techniques, Health and Safety, tree aftercare, and necessary permissions, etc.) have been discussed and tested for viability.</b>  N.B. This application has already been awarded via delegated authority.</p>					
<a href="#">ABG1532</a>	Youth Grant	Calne Wordfest	Youth Tale Trail Storytelling	£1130.00	£565.00
<p><b>Project Summary:</b>  <b>As part of our Tale Trails app we would like to run 4 sessions with a storyteller practitioner alongside current youth organisations in 4 different settings to produce new content for young people on our Tale Trails app. The current plan is to do some on the street alongside detached workers, during existing sessions with the Rise Trust, in Kingsbury Green Academy and to bring the Blue Bus to Calne for a session. Additional activities and ideas include being part of the Calne Pride event and other town events to hear stories from and be creative with young people. These stories will create a new trail for and by young people on our app.</b></p>					
<a href="#">ABG1568</a>	Youth Grant	The Open Blue Trust	Open Blue Bus in Calne	£9200.00	£2100.00
<p><b>Project Summary:</b>  <b>The Open Blue will visit Calne Town Centre weekly for at least one hour on a Friday evening providing a place for the young people of Calne to meet up, hang out and have fun. We will provide board games, electronic games and table football as well as toasties, hot chocolate, biscuits and squash. All activities will be free at the point of delivery.</b></p>					

## **Background**

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)
  - Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## **Main Considerations**

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## **Safeguarding Implications**

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## **Public Health Implications**

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## **Environmental & Climate Change Implications**

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **Financial Implications**

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **Legal Implications**

13. There are no specific legal implications related to this report.

## **Workforce Implications**

14. There are no specific human resources implications related to this report.

## **Equalities Implications**

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

## Proposals

17. To consider and determine the applications for grant funding.

---

### Report Author

- Ros Griffiths, Strategic Engagement and Partnership Manager, [Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)

No unpublished documents have been relied upon in the preparation of this report.

Calne Local Highways & Footway Improvement Group

	Item	Update	Actions and Recommendations	Who
	<b>Calne LHFIG – Notes of meeting held on 19<sup>th</sup> January 2024 at 10:00 hrs, Harris Room, Calne Library</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Attendees:	Cllr Ashley O’Neill – Chair Kim Stuckey – Bremhill Parish Council Anne Henshaw – Calne Area Transport Ioan Rees – Calne Without Parish Council Alan Hill – Calne Town Council Dave Denny – Heddington Parish Council Andrew Sadler-Smith – Cherhill Parish Council John Henly – Hilmarton Parish Council Rebecca Chivers – Area Highway Engineer Mark Stansby – Principal Traffic Engineer	To note	AB
	Apologies:	None.		
<b>2.</b>	<b>Notes of last meeting</b>			
		The notes of the previous LHFIG meeting held on 13 <sup>th</sup> October 2023 were presented to the Area Board on Tuesday 5 <sup>th</sup> December, passing all recommendations.	To note	All

## Calne Local Highways & Footway Improvement Group

<b>3.</b>	<b>Financial Position</b>			
		<p>The current balance for 2023/24, less previous commitments, stands at £14,888.84 (see Appendix 1).</p> <p>The Council has rolled out a new software operating system which includes financial management. Unfortunately there has been some teething issues and this has delayed invoices being issued. However, any outstanding invoices should be issued in good time for settlement by the end of the financial year.</p>	To note	All
<b>4.</b>	<b>Priority Schemes</b>			
a)	<b>Active Travel Issue A3102</b> Calne Silver Street – alternative pedestrian / cycle route to and from town via Station Road	<p>Scheme has been progressed via Fynamore Gardens and Wenhill Heights using Section 106 funds.</p> <p>A Cycle Tracks Order has now been promoted to designate all sections as shared use footways, concluding the work for this project.</p>	To recommend to the Area Board that this Issue be closed.	Chair
b)	<b>Issue 3-20-11</b> Calne Anchor Road area – request for a 20-mph assessment.	<p>Issue submitted by Cllr Thorn &amp; Calne Town Council</p> <p>Installation of the new limit has now been completed and Highways are awaiting bills from the contractor.</p>	Area Board to note.	AB
c)	<b>Issue 3-20-9</b> A4 Calne / Quemerford – Request for crossing point to enable access to Quemerford Post Office from Stockley Lane	<p>Issue submitted by Calne Town Council</p> <p>Costs are now confirmed as:            CAT Survey &amp; Trial holes £1,473.62            Construction £7,407.80            Total = £8,881.42</p>	Highways to issue invoice.	Highways



## Calne Local Highways & Footway Improvement Group

		An invoice is to be issued to the Town Council for a sum of £2,664.43, (30% contribution).		
d)	<b>Issue 3-21-8</b> C15 Compton Bassett – request for speed limit review	<p>Issue submitted by Compton Bassett Parish Council</p> <p>The proposed changes have been advertised and no objections were received. Detail design is now underway for changes to be made on the ground.</p> <p>Installaton is anticipated late April / early May.</p>	Area Board to note.	AB
e)	<b>3-21-13</b> Calne Sandpit Road – Request for footway improvements and drop kerbs from York Road / Comet Crescent, ROW CLAN62	<p>Issue submitted by Calne Town Council</p> <p>Construction work has been completed and final costs are now confirmed as £9,631.53. This is an underspend of £2,810.47 against the estimate of £12,442.</p> <p>Town Council contribution confirmed as 30% of actual cost, a sum of £2889.46.</p>	Highways to issue invoice.	Highways
f)	<b>3-22-1</b> A4 between Forest Gate and Black Dog – request for simultaneous traffic surveys	<p>Issue submitted by Calne Without Parish Council</p> <p>The cost to implement changes, inclusive of legal fees is estimated at £10,000.00 and the Parish Council has agreed to a 30% contribution.</p> <p>The changes proposed have been advertised. Out of 19 responses, 11 have requested further changes, including the Parish Council, and matters will need to be considered in a report to the Cabinet Member.</p>	Highways to consider objections	Highways
g)	<b>3-22-2</b> Derry Hill / Studley – Request to provide a suitable shared use path between Studley and Derry Hill and an	<p>Issue submitted by Calne Without Parish Council</p> <p>Taking reference from the new boundary plan, and after further discussions with the Definitive Map and Highway Records</p>	Highways to undertake actions detailed and to arrange a site meeting.	Highways

Calne Local Highways & Footway Improvement Group

	<p>onward link to the Calne/Chippenham National Cycle route NCR 403.</p>	<p>team, Wiltshire’s legal team are now content to reasonably assume that the whole of the width of the original footpath, which is now enclosed, all forms part of the cycle track. Seemingly the lack of an as built drawing when the cycle tracks order was created had previously left room for doubt.</p> <p>This is positive news and Highways can now begin to develop the detail design.</p> <p>The next steps include:</p> <ul style="list-style-type: none"> <li>• A “night-time” site visit to gauge levels of lighting.</li> <li>• To promote an extension of the Cycle Tracks Order at the Southern end, to close the missing link of the Highway boundary.</li> <li>• Approach the land owner (Guinness Partnership) to reach agreement for a free dedication of a short section of the adjoining path leading into Chapel Street to enable placement of corduroy paving.</li> <li>• Discussion with the Parish and Lansdowne Hall Management Committee to agree how best to link the Shared Use Path to the Highway network, at the entrance to the hall car park.</li> </ul>		
<p>h)</p>	<p><b>3-22-5</b> Calne Bremhill View – request for dropped kerbs and a review of the safety barriers to provide inclusive access to the open green space</p>	<p>Issue submitted by Calne Town Council</p> <p>Work on site had been halted due to the presence of electrical cables which are embedded into the foundation of the kerbs. SSE were contacted to undertake diversionary work to their cables but they have responded by quoting a sum of £18,342.01 to carry out this work.</p> <p>Clearly this expense cannot be justified and so Highways will leave the kerb in situ and form a bitumen ramp to the kerb, which will protrude slightly into the carriageway. Features like</p>	<p>Highways to complete the work</p>	<p>Highways</p>

## Calne Local Highways & Footway Improvement Group

		<p>this are normally provided as a temporary measure to maintain pedestrian access at construction sites, but these can be installed without causing safety concerns.</p> <p>Work will re-commence at the earliest opportunity.</p>		
i)	<b>3-22-14</b> Calne Prince Charles Drive / Ramsay Road – request for drop kerbs	<p>Issue submitted by Calne Town Council</p> <p>Work has been completed and costs are now confirmed at £2,171.97. The estimate was for £2,500, an underspend of £328.03.</p> <p>Town Council contribution confirmed as 30% of actual cost, a sum of £651.59.</p>	Highways to issue invoice.	Highways
j)	<b>3-22-9</b> A3102 Mile Elm – request for “safety measures” and a speed limit review	<p>Issue submitted by Calne Without Parish Council</p> <p>Work has been completed and costs are now confirmed at £4,267.17. The ball park estimate was £7,500, an underspend of £3,232.83.</p> <p>Parish contribution confirmed as 30% of actual cost, a sum of £1,280.15.</p>	Highways to issue Invoice	Highways
k)	<b>3-22-16</b> Compton Bassett – request for length of footway in the vicinity of the war memorial	<p>Issue submitted by Compton Bassett Parish Council</p> <p>Edge of carriageway markings have now been painted with costs confirmed as £600, which is on budget.</p> <p>Parish contribution is therefore £180.</p>	Highways to issue invoice.	Highways
l)	<b>3-22-17</b> Calne The Strand – request for direction signs to	Issue submitted by Calne Town Council	Highways to issue invoice.	Highways

## Calne Local Highways & Footway Improvement Group

	Recreation Ground, Rugby Club and Bowls Club	<p>The signs have been installed and costs are now confirmed as £556.83. This is an underspend of £293.17 against a ball park estimate of £850.00.</p> <p>Town Council contribution confirmed as 30% of actual cost, a sum of £167.05.</p>		
m)	<b>3-23-3</b> Foxham village – request for a speed limit review	<p>Issue submitted by Bremhill Parish Council</p> <p>A formal speed limit review has recommended that a 30 mph speed limit be introduced between Brook Farm, West End and Gate Farm. Inclusive of new village gates, it is estimated that costs are likely to be in the region of £14,000.</p> <p>The review has been charged at £2,900, with the Parish contribution amounting to £870.</p> <p>The Parish has considered the report and wish to proceed with the changes recommended. They have offered a 30% contribution up to a maximum of £4,170.</p> <p>For discussion:</p>	<p>To recommend to the Area Board an allocation of up to £9,800 to advertise and install a new speed limit.</p> <p>Highways to issue invoice for the speed limit assessment.</p> <p>Highways to prepare legal schedules and plans for advertisement</p>	<p>Chair</p> <p>Highways</p> <p>Highways</p>
n)	<b>3-23-4</b> Bremhill Parish – request for village gates at 3 sites in Parish	<p>Issue submitted by Bremhill Parish Council</p> <p>At the previous meeting Highways reported:</p> <p>East Tytherton Western Approach Provision of a gate on the nearside (on approach) may cause visibility issues when exiting nearby property? A 1m wide gate could be installed on the off-side, Ball park cost to supply and install, inclusive of temporary traffic management is £2,500.</p> <p>Foxham West End</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Chair</p>

## Calne Local Highways & Footway Improvement Group

		<p>Provision of a single gate 1.5m in width on nearside (on approach) could be installed at a cost of £2,750. Gate is likely to obscure signs which may cost an additional £500. Savings could be achieved if included as part of the proposed speed limit changes.</p> <p>Tytherton Lucas Eastern Approach A pair of 1m gates could be installed at a ball park cost of £3,500 inclusive of temporary traffic management.</p> <p>Gates at Foxham to be considered as part of the new speed limit. The Parish are content for this issue to be closed.</p>		
o)	<b>3-23-5</b> Calne – request for Parking Review (various sites)	<p>Issue submitted by Calne Town Council</p> <p>Request to undertake parking reviews at the following locations:</p> <ul style="list-style-type: none"> <li>• Station Road</li> <li>• Shelburne Road (junctions of Churchill Close &amp; Brewers Lane)</li> <li>• Dakota Drive</li> <li>• Harris Road (Calne Business Centre)</li> <li>• Stanier Road</li> <li>• Castlefields</li> <li>• Woodhill Avenue</li> <li>• Horsebrook Park</li> <li>• Stockley Lane to The Croft</li> <li>• Anchor Road (entrance to Bentley Grove)</li> <li>• Thomas Court</li> <li>• Lake View</li> </ul> <p>Wessington Court will now be considered as part of a Taking Action on School Journeys project for Holy Trinity Academy.</p>	Area Board to note	AB

## Calne Local Highways & Footway Improvement Group

		Investigation work is underway and preliminary proposals will be issued to the Town Council for consideration at the earliest opportunity.		
p)	<b>3-23-6</b> A342 Derry Hill Devizes Road – request for road surface gateway features.	<p>Issue submitted by Calne Without Parish Council</p> <p>An estimate was provided based on the provision of new repeater signs and carriageway markings (excluding red HFS) of £3,000. Highways will replace the speed limit terminals at no cost to the LHFIG. The Parish has confirmed their 30% contribution, £900.</p> <p>An order has been placed to undertake this work and is likely to be completed during February.</p>	Area Board to note.	AB
q)	<b>3-23-7</b> Ratford Bremhill Lane – request for Horse & Rider warning signs	<p>Issue submitted by Calne Without Parish Council</p> <p>The signs have been installed and costs are confirmed as £535.79. The Parish has confirmed their 30% contribution, a sum of £160.74.</p>	Highways to issue invoice.	Highways
r)	<b>3-23-8</b> A342 Sandy Lane – request for village gates and warning signs	<p>Issue submitted by Calne Without Parish Council</p> <p>Concerns about speeding and the pinch point at the southern end of the village, where large vehicles struggle to pass each other.</p> <p>Highways have advised that Devizes LHFIG are to promote a reduction of speed limit to 40 mph within the narrow section and therefore northbound entry speeds should be reduced.</p> <p>The estimated cost to provide a twin blade chevron (southbound) and road narrows sign (northbound), and village</p>	<p>To recommend to the Area Board an allocation of £3,150 to undertake this project.</p> <p>Parish to confirm their 30% contribution.</p>	<p>Chair</p> <p>Parish</p>

## Calne Local Highways & Footway Improvement Group

		<p>gates at the north end of the village, inclusive of temporary traffic management is £4,500.</p> <p>Parish are content in principle to contribute 30% towards this project, a sum of £1,350. The LHFIG wish to proceed.</p>		
s)	<b>3-23-9</b> A342 Old Derry Hill – request for road narrows sign (Southbound)	<p>Issue submitted by Calne Without Parish Council</p> <p>The sign has been installed and costs are confirmed as £503.54. The Parish has confirmed their 30% contribution, a sum of £151.06.</p>	Highways to issue invoice.	Highways
t)	<b>3-23-10</b> A4 London Road / nr Old Derry Hill – request to extend safety barrier by approx. 30 metres	<p>Issue submitted by Calne Without Parish Council</p> <p>There are concerns that the existing barrier did not restrain a vehicle which left the carriageway heading towards Calne, entered private property, and resulted in a fatal collision. It should be noted that the purpose of the barrier is to restrain vehicles heading in the opposite direction.</p> <p>There is uncertainty as to whether this request sits within the remit of the LHFIG. Vehicle Restraint Systems are managed by the Council's Structures Team and this request has been forwarded to them for consideration.</p> <p>Structures Team has visited the site and have suggested a site meeting with the Parish Council to discuss matters.</p>	Highways to arrange a site meeting	Highways
u)	<b>3-23-11</b> Derry Hill Church Road and Studley Lane – request for Traffic Management (calming) measures.	<p>Issue submitted by Calne Without Parish Council</p> <p>Parish are concerned that the features provided within the 20 mph Zone are not fully effective and have requested further measures as detailed in their Road Safety Feasibility Study.</p>	<p>Area Board to note</p> <p>Highways to continue with preliminary design activities.</p>	<p>AB</p> <p>Highways</p>

## Calne Local Highways & Footway Improvement Group

		<p>The Parish have requested that this scheme is developed with Issue 3-23-12, to enable both projects to be submitted as a single substantive scheme.</p> <p>Highways have met with the Parish to discuss potential improvements. There are 5 sites requiring a topo survey in order to develop a scheme, estimated at a total cost of £6,000. Savings might be achievable if these were to be ordered as a single package. The Parish has agreed to cover a 30% contribution.</p> <p>The LHFIG support this in principle, but are unable to make funding available for the Topo surveys until next financial year.</p>		
v)	<p><b>Issue 3-23-12</b> Studley Village – Request for a 20 mph Zone and Traffic Management (calming) measures.</p>	<p>Issue submitted by Calne Without Parish Council</p> <p>Parish request the introduction of a 20 mph Zone (village is currently subject to the National Speed Limit) and also request measures detailed in their Road Safety Feasibility Study.</p> <p>Highways have met with the Parish to discuss potential improvements. There are 6 sites requiring a topo survey in order to develop a scheme, estimated at a total cost of £6,700. Savings might be achievable if these were to be ordered as a single package. The Parish has agreed to cover a 30% contribution.</p> <p>The LHFIG support this in principle, but are unable to make funding available for the Topo surveys until next financial year.</p> <p>The Parish also wish to proceed with a Speed Limit Review which is charged at a fixed cost of £2,900. The Parish has agreed to cover a 30% contribution.</p> <p>The LHFIG are able to commit funding for the Speed Limit Review.</p>	<p>To recommend to the Area Board an allocation of £2,030.00.</p>	<p>Chair</p>



## Calne Local Highways & Footway Improvement Group

w)	<b>3-22-20</b> A4 Cherhill (various roads) – request for drop kerbs	<p>Issue submitted by Cherhill &amp; Yatesbury Parish Council</p> <p>Feasibility work is underway to provide drop kerbs at Park Lane, Middle Lane and Oliver's Hill at an estimated cost of £11,000.</p> <p>The site at Middle Lane is proving to be more of a challenge as the footway each side of the lane does not align. Consideration is being given to re-route the path through the layby, which in turn might address the problem of parked vehicles.</p> <p>Further details will be shared with the Parish at the earliest opportunity.</p>	Highways to continue with the detail design	Highways
x)	<b>3-22-21</b> A4 Cherhill junction with Middle Lane – Request to close Lay-by	<p>Issue submitted by Cherhill &amp; Yatesbury Parish Council</p> <p>Parked cars causing visibility issues when joining the A4. Whilst the Parish favour the placement of bollards to prevent parking, please refer to the note above.</p>	Highways to continue with the detail design	Highways
y)	<b>3-22-25</b> Calne Quarr Barton – upgrade of road surface to enable better access for wheel chair users	<p>Issue submitted by Cllr Trotman and Calne Town Council</p> <p>Work to upgrade the surface would include:</p> <ul style="list-style-type: none"> <li>• Weed treatment.</li> <li>• Sweep and removal of detritus</li> <li>• Some patching</li> <li>• Milling of current surface</li> <li>• Provisin of slurry seal to form new top surface</li> </ul> <p>A ball park estimate to undertake this work is £10,000.</p>	Local Highways are engaging with the Major Maintenance team to confirm the design and estimate.	Highways

## Calne Local Highways & Footway Improvement Group

		Site clearance work has been undertaken to evaluate the full extent of the project.		
<b>5.</b>	<b>New Requests and ongoing Issues</b>			
a)	<b>3-22-15</b> Calne Greenacres Way Bypass / Beversbrook Sports Facility – request for bus service and infrastructure	<p>Issue submitted by Calne Town Council</p> <p>The Town Council have requested the creation of a lay-by on the North side of the A3102, to allow the bus to pull off of the main carriageway. A length of new footway would also be needed to link to the entrance to the sports centre.</p> <p>This request is being considered as part of the A3102 Safety Study and is wrapped up in a package of work to improve safety and infrastructure at the junction with Stanier Road, the signal controlled crossing and access to and from Beversbrook sports facility and allotments. Details will be released once the feasibility study for improvements has been concluded.</p>	Area Board to note.	AB
b)	<b>3-22-24</b> A4 Curzon Street Calne – request for Traffic Calming Zone and / or part time 20 mph limit during school journey times	<p>Issue submitted by Calne Town Council</p> <p>Springfield Academy has raised concerns about road safety by the school on the A4.</p> <p>Traditional calming measures such as humps and chicanes are ruled out due to the strategic nature of the route, and the amount of freight traffic. Only realistic option is to consider a part time 20 mph speed limit, imposed by signing and flashing wig-wags. These would operate during normal school journey times only. Town Council to engage with the school to establish their true concerns.</p>	Area Board to note.	AB

## Calne Local Highways & Footway Improvement Group

		Town Council are awaiting a response from the school.		
c)	<b>3-23-14</b> A3102 Hilmarton and Goatacre – request for posts / ground sockets to enable SID deployment at 4 sites.	<p>Issue submitted by Hilmarton Parish Council</p> <p>Following a meeting with the Parish Council it has been established that the Parish are looking to set up 4 permanent sites for SID enforcement, and that units are to be purchased during the new financial year.</p> <p>Details are included as Appendix 2 and the estimate stands at £1,500.</p> <p>Highways have acknowledged their part in delaying this project and as a gesture of goodwill have offered to fund the Parish's contribution of 30%.</p> <p>The LHFIG are content to proceed.</p>	To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate a sum of £1050.00	Chair
d)	<b>3-23-15</b> A3102 Goatacre The Green – request for a Road Safety Review	<p>Issue submitted by Hilmarton Parish Council</p> <p>Highways have met with the Parish to discuss their concerns, which include speeding, the frequency of collisions by The Green and the reduced height of the kerb adjacent to the cottages, also at The Green.</p> <p>Highways can confirm that Goatacre remains on the list for consideration as part of the A3102 Safety Study and upgrades to signing, road markings and kerb provisions are to be looked at in detail.</p> <p>Issue to remain on LHFIG agenda whilst the study progresses.</p>	Area Board to note.	AB

## Calne Local Highways & Footway Improvement Group

e)	<b>3-23-16</b> Tytherton Lucas – request for horse and rider signs to be added to the village nameplates	<p>Issue submitted by Bremhill Parish Council</p> <p>Highways has inspected the nameplates and both are noted as being in poor condition and it is not feasible to simply bolt on additional signs.</p> <p>Replacements (see Appendix 3) can be provided at a cost of £500 for each installation.</p> <p>Given the maintenance element of this work, Highways are prepared to cover the cost of one sign assembly – Parish to contribute 30% of £500 (£150.00).</p> <p>LHFIG are content to proceed.</p>	To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate a sum of £350.00.	Chair
f)	<b>3-23-17</b> A4 Calne London Road – request for pedestrian crossing facility	<p>Issue submitted by Calne Town Council</p> <p>There is a fixed fee of £2,500 to undertake a pedestrian crossing assessment.</p> <p>Following careful consideration, it was agreed that this Issue was no longer a community priority for the LHFIG.</p>	To recommend to the Area Board that this Issue be closed.	Chair.
g)	<b>3-23-18</b> Various sites, Calne Without Parish – request for posts / ground sockets to enable SID deployment at 5 locations	<p>NEW Issue submitted by Calne Without Parish Council</p> <p>The Parish confirmed their requirements for 5 ground sockets and 2 posts.</p>	Highways to investigate	Highways
h)	<b>3-23-19</b> Junction of A4 and A342 at Old Derry Hill – request for improved signing and road markings.	<p>NEW Issue submitted by Calne Without Parish Council</p> <p>Safety concerns at junction with Old Derry Hill.</p>	Highways to arrange a site meeting.	Highways

## Calne Local Highways & Footway Improvement Group

		No obvious solution to this concern but Highways will arrange a site meeting with the Parish to consider the issue.		
i)	<b>3-23-20</b> East Tytherton / Wick Hill, Maud Heath Causeway – request for Footway reconstruction and provision of passing places	<p>NEW Issue submitted by Bremhill Parish Council</p> <p>Safety concerns with cars mounting the footway to pass other vehicles.</p> <p>Issue was first considered by the CATG in 2014 and again in 2017, see Appendices 4 and 5 for background information.</p> <p>The scheme was not pursued last time around due to concerns over spiralling costs and it has been suggested that a new estimate might well be double the previous figure.</p> <p>It was agreed that the request in its current form was outside of the scope of the LHFIG and that the Issue be passed back to the Parish Council for further discussions with the Trust, not least to investigate alternative funding streams.</p>	To recommend to the Area Board that this Issue be closed.	Chair
j)	<b>3-23-1</b> Calne Wood Street / Phelps Parade Zebra Crossing – safety concerns	<p>NEW Issue submitted by Calne Town Council</p> <p>Safety concerns with cars blocking the crossing and sight-lines to the crossing.</p> <p>It was agreed that a site meeting with the Town Council would be the best way forward.</p>	Highways to arrange a site meeting.	Highways
k)	<b>3-23-22</b> Stockley & Broads Green – request for speed limit review	<p>NEW Issue submitted by Calne Without Parish Council</p> <p>Speed limit reviews are charged at a fixed cost of £2,900.</p>	To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate a sum of £2030.	Chair

## Calne Local Highways & Footway Improvement Group

		Request includes for the introduction of 40 mph buffer speed limits and extensions to current 30 mph restrictions.  The LHFIG are content to undertake this review.	Parish to confirm their 30% contribution, a sum of £870.	Parish
l)	<b>3-23-23</b> Various sites, Bremhill Parish - request for posts / ground sockets to enable SID deployment at 3 locations	NEW Issue submitted by Bremhill Parish Council  The Parish confirmed their requirements for 3 ground sockets and 2 posts.	Highways to investigate	Highways
<b>6.</b>	<b>Other items</b>			
a)	<b>Sustrans Route 403 - Calne to Avebury</b>	An update has been provided by the working party and is included as Appendix 6.	To note	All
b)	<b>A3102 Safety Project</b>	Wiltshire Council has been granted £6.98m from the Department for Transport's Safer Roads Fund to help make the A3102 from the M4 to the A350 at Melksham safer for all road users. The money will be spent on a range of safety measures, such as re-designing some junctions, improvements to signing and pedestrian crossing facilities.  Whilst feasibility studies continue, site clearance work has begun to re-establish sight lines and visibility splays.  Highways are to establish a dedicated web page to provide updates on this project. A link will be shared with the LHFIG members when this is available to view.	To note	All
c)	<b>Deadline for submitting LHFIG Requests.</b>	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting.	To note	<b>All</b>

Calne Local Highways & Footway Improvement Group

		<p>Highway Improvement Request forms should be sent to our dedicated mailbox, LHFIGrequests@wiltshire.gov.uk</p> <p>The deadline for our next meeting is 12 April 2024.</p>		
8.	<p><b>Dates of future meetings:</b></p> <p><b>Friday 26 April 2024, Friday 26 July 2024, Friday 18 October 2024 and Friday 31 January 2025.</b></p> <p><b>All meetings to be held at the Harris Room, Calne Library, commencing at 10:00 hrs.</b></p>			

**Calne Local Highways & Footway Improvement Group**

**Highways Traffic Officer – Mark Stansby**

**Area Highway Engineer – Becky Chivers**

**Community Engagement Manager – Ros Griffiths**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **-£4,541.01**. It should be noted that some of the schemes on the priority list will roll over to the new financial year.

Calne Local Highways & Footway Improvement Group

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

6.1 There are no specific Safeguarding implications related to this report.

### **7. Recommendations to Calne Area Board**

7.1 To allocate funding to Issues already on the Priority Schemes List:

3-23-3 Foxham Speed Limit £9,800, 3-23-8 Sandy Lane Gates & Signs £3,150 & 3-23-12 Studley Village Speed Limit Review £2,030

7.2 To add the following Issues to the Priority Schemes List with funding:

3-23-14 Hilmarton & Goatacre SID Posts £1050, 3-23-16 Tytherton Lucas Warning Signs £500 & 3-23-22 Stockley & Broads Green Speed Limit review £2030.

7.3 To close the following Issues:

Active Travel Calne Silver St, 3-23-4 Bremhill Parish Village Gates, 3-23-17 Calne London Road Crossing, 3-23-20 East Tytherington Maud Heath Causeway



Calne LHFIG expenditure 2023 / 24 as of 11/01/24

Budget £24,930 + £48,242.76 c/fwd = £73,172.76

Scheme	Estimate	LHFIG Commitment	Expenditure	Projected Spend
Calne Anchor Rd area – new 20 mph speed limit	£8,600.00	£6020.00	£2,500.00 interim	£8,600.00
A4 Quemerford Footway improvements – surveys	£1,362.89	£954.03	£1,473.62 Final	£1,473.62
Calne Bremhill View – drop kerbs, hedge clearing	£6,000.00 (ball park)	£4,200.00	£897.03 interim	£6,000.00
Calne Ramsey Road – drop kerbs	£2,500.00 (ball park)	£1,750.00	£2,171.97 Final	£2,171.97
Calne Quemerford Footway – construction	£8,225.00	£5,757.50	£7,407.80 Final	£7,407.80
A3102 Mile Elm – signing and road markings	£7,500.00 (ball park)	£5,250.00	£4,267.17 Final	£4,267.17
Calne Sandpit Rd / Comet Cres – Footpath work	£12,442.00	£8,709.40	£9,631.53 Final	£9,631.53
Calne The Strand – direction signs	£850.00 (ball park)	£595.00	£556.83 Final	£556.83
Foxham Speed Limit Assessment	£2,900.00	£2030.00	£2,900.00 Final	£2,900.00
Ratford Horse Warning Signs	£1,000.00 (ball park)	£700.00	£535.79 Final	£535.79
A342 Old Derry Hill Road Narrows Sign	£500.00 (ball park)	£350.00	£503.54 Final	£503.54
Compton Bassett Speed Limit Implementation	£6,000.00 (ball park)	£4,200.00	£0,000.00	£6,000.00
A4 Studley Speed Limit Implementation	£10,000.00 (ball park)	£7,000.00	£0,000.00	£10,000.00
Compton Bassett War Memorial Edge Lines	£600.00	£420.00	£600.00 Final	£600.00
A342 Derry Hill repeater signs	£3,000.00 (ball park)	£2,100.00	£0,000.00	£3,000.00
A4 Cherhill Drop Kerbs	£11,000 (ball park)	£7,700.00	£0,000.00	£11,000.00
Quarr Barton Footway Improvements	£10,000 (ball park)	£7,000.00	£0,000.00	£10,000.00
Totals	£92,479.89	£64,735.93	£33,445.28	£84,648.25

Budget £73,172.76

Projected Spend £84,648.25

Balance -£11,475.49

Plus Contributions (details below) £26,364.33

**Current Balance £14,888.84**

### Contributions

Calne Anchor Road 20 limit	£2,580.00
Calne Bremhill View kerbs	£1,800.00
Calne Ramsey Road – drop kerbs	£651.59
Calne Quemerford footway – build	£2,664.43
A3102 Mile Elm – signing & lining	£2,250.00
Calne Sandpit Rd / Comet Footpath	£2,889.46
Calne The Strand direction signs	£167.05
Foxham Speed Limit Assessment	£870.00
Ratford Horse Warning Signs	£160.74
A342 Old Derry Hill road narrows	£151.06
Compton Bassett Speed Limit	£1,800.00
A4 Studley Speed Limit	£3,000.00
Compton Bassett Edge Lines	£180.00
A342 Derry Hill repeater signs	£900.00
A4 Cherill drop kerbs	£3,300.00
Quarr Barton Footway	£3,000.00
Total contributions	£26,364.33

Calne Town Council – to be invoiced upon completion.  
Calne Town Council – to be invoiced upon completion.  
Calne Town Council – invoice to be issued.  
Calne Town Council – invoice to be issued.  
Calne Without Parish Council – contribution to be agreed by LHFIG.  
Calne Town Council – invoice to be issued.  
Calne Town Council – invoice to be issued.  
Bremhill Parish Council – invoice to be issued.  
Calne Without Parish Council – invoice to be issued.  
Calne Without Parish Council – invoice to be issued.  
Compton Bassett Parish Council – to be invoiced upon completion.  
Calne Without Parish council – to be invoiced upon completion.  
Compton Bassett Parish Council – invoice to be issued.  
Calne Without Parish Council – to be invoiced upon completion.  
Cherhill Parish Council – to be invoiced upon completion.  
Calne Town Council – to be invoiced upon completion.

## Briefing Note for Calne LHFIG and Hilmarton Parish Council

Area Board Issue 3-23-14 – SID Infrastructure, A3102 Goatacre and Hilmarton.

---

The Parish has identified 4 sites for SID deployment (location details attached) and are in the process of purchasing 4 SIDs. The units will be powered by battery, charged through a solar panel and therefore post length and diameter will need to be adjusted to accommodate this apparatus.

Highways have visited each site and offer the following comments:

### Site / Position 1 – Hilmarton northbound from Calne

- Situated close to Tourism Traffic Sign – will need to display sign and SID on one post.
- Site is within 100m of terminal point.

### Site / Position 2 – Hilmarton southbound from Goatacre

- Replace warning signs with combined side road / bend warning sign (image below) - display new warning sign with SID.
- Site is within 100m of terminal sign.

### Site / Position 3 – Goatacre northbound from Hilmarton

- 40 mph repeater sign to be provided to highlight post when SID deactivated.
- Site is within 100m of terminal sign.

### Site / Position 4 – Goatacre southbound from Lyneham

- 40 mph repeater sign to be provided to highlight post when SID deactivated.
- Site is within 100m of terminal sign.

Each site will require temporary traffic management to enable safe installation and A3102 is subject to restricted working hours, with the contractor entitled to an uplift to cover lost time.

Estimated cost of work = £1,500, inclusive of 10% contingency fee. Therefore the LHFIG contribution would be no more than £1050.

Combined side road / bend warning sign (750mm)



# SID Post Locations

Hilmarton & Goatacre using [what3words](#) / **GPS OS**



**Position 1 - A3102**  
Approaching Hilmarton from Calne

[deny.city.uneearthly](#)

**01852 75182**



**Position 2 - A3102**  
Approaching Hilmarton from Goatacre

[exonerate.tulip.diverged](#)

**01928 75526**

Note: suggestion was made by Wiltshire Council representative to move the position of the existing signage post slightly nearer to the footpath and to use a longer post to hold the signs and the SID



**Position 3 - A3102**  
Approaching Goatacre from Hilmarton

[fussy.dish.chat](#)

**01782 76752**



**Position 4 - A3102**  
Approaching Hilmarton from Calne

[generated.trails.vocals](#)

**01645 77194**

17/09/23



WILTSHIRE COUNCIL HIGHWAYS

Traffic Signs conform to:  
BS EN 12899-1:2007

Sign face material: CLASS R2

Dimensions (mm):  
Width: 907, Height: 1253

Area: 1.14 m<sup>2</sup>

Scale 1:10

x-Heights: 62.5, 50

Structure details:

Foundation size (mm): 600 cube

Mount height (mm): 1200 to underside of

Illumination:  
n/a

Sign Ref:

Quantity: 2

Engineer: Mark Stansby

Reference:

Notes:

Date:  
12-01-24



# Maud Heath's Causeway, East Tytherton Feasibility Study

HIGHWAYS, TRAFFIC & NETWORK MANAGEMENT



**Document Control Sheet**

**Project Title: Maud Heath's Causeway, East Tytherton Feasibility Study**

**Report Title: Maud Heath's Causeway, East Tytherton Feasibility Study**

**Revision: Version 1**

**Status: Issue**

**Date: 19/08/2014**

**Record of issue**

<b>Issue</b>	<b>Status</b>	<b>Author</b>	<b>Date</b>	<b>Check</b>	<b>Date</b>	<b>Authorised</b>	<b>Date</b>
<b>1</b>	<b>Issue</b>	<b>KAD</b>	<b>19/08/14</b>	<b>MJS</b>	<b>22/08/14</b>	<b>DMT</b>	<b>26/08/14</b>
<b>2</b>							



- 1. Introduction and Background**
- 2. Data Collection**
- 3. Analysis**
- 4. Recommendation**
- 5. Appendix A – Plan of site**
- 6. Appendix B – Topographical survey plans**
- 7. Appendix C – Drainage Survey plan**
- 8. Appendix D – Trial hole photographs**
- 6. Appendix E – Cost estimate**

## 1.0 Introduction and background

Maud Heath's Causeway is a pathway in Wiltshire which rises above the Avon floodplain on sixty-four brick arches, as it carries an undistinguished country road between Bremhill and Langley Burrell. It is a Grade 2 listed structure.

In 1474 Maud Heath gave to a trust, land and property in and around Chippenham for the construction of a causeway to allow people dry passage from Wick Hill to Chippenham.

There is evidence that the original Causeway was surfaced with a mixture of limestone brash and cobbling for much of its length, providing a dry walking surface rather than a raised walkway. Fragments of cobbling can still be found at the Causeway's start on Wick Hill, protruding from under the tarmac.

At Kellaways, the Causeway has a raised section. This was rebuilt in 1811 over a series of sixty-four arches. Part of this was replaced with a road bridge in 1853 which was rebuilt in 1961.

The section of Maud's Heath Causeway which needs investigation is in East Tytherton village travelling the Causeway to Bremhill Wick. Sections of the original cobbled surface are visible on the left side of the road on the way to the top. This road continues to the top of Wick Hill where the end of the Causeway is marked by a plaque at the roadside and a monument to Maud Heath which overlooks the valley below.

The Calne Community Area Transport Group (CATG) has identified a need to restore part of the Maud Heath's Causeway. Investigation is required to renew and resurface the Maud Heath's Causeway from East Tytherton (near the driveway entrance to Tytherton House) to Causeway Farm. There are many areas along the Causeway which are currently overrun by vehicles passing each other.

As Maud Heath's Causeway is an historical ancient path, careful consideration needs to be taken into account in order to restore it. Wherever possible it is preferable to recycle original materials as well as gain the correct agreements from interested parties where new materials are proposed.

The proposal is to resurface approximately 700m length of Maud Heath's Causeway. Alter the levels of the footway so that it stands proud of the carriageway and identify the areas where drainage will need to be considered. The carriageway will also need to be resurfaced in places to tie in with the new footway levels and areas of carriageway will need to be repaired where vehicles have overrun the Causeway and the carriageway has sunk.

## 2.0 Data Collection

### Trial Holes:

<u>Trial Hole</u>	<u>Kerb measurement</u>	<u>Kerb condition</u>
1 – near monument	450mm deep	Good condition to re-use especially kerbs at back of footway
2 – opposite Elm Cottage	450mm deep	12 kerbs taken out 11 of which in good condition to re-use
3 – near Wickbridge Stables	Between 400 – 500mm deep	13 kerbs taken out all of which in good condition to re-use
4 – near Homefields	180 – 220mm deep	Good condition to re-use especially kerbs at the back of the footway

The results of the trial holes indicate that the majority of the original kerbs which are situated at the back of the footway are in good condition and can be removed and used at the front of the footway. This will allow the correct upstand to be used in order to decrease the likelihood of overrunning the footway. With the original kerbs being used at the front of the footway we can source conservation edgings to be installed at the back of the footway giving it the stability and appearance it requires.

### 3.0 Analysis

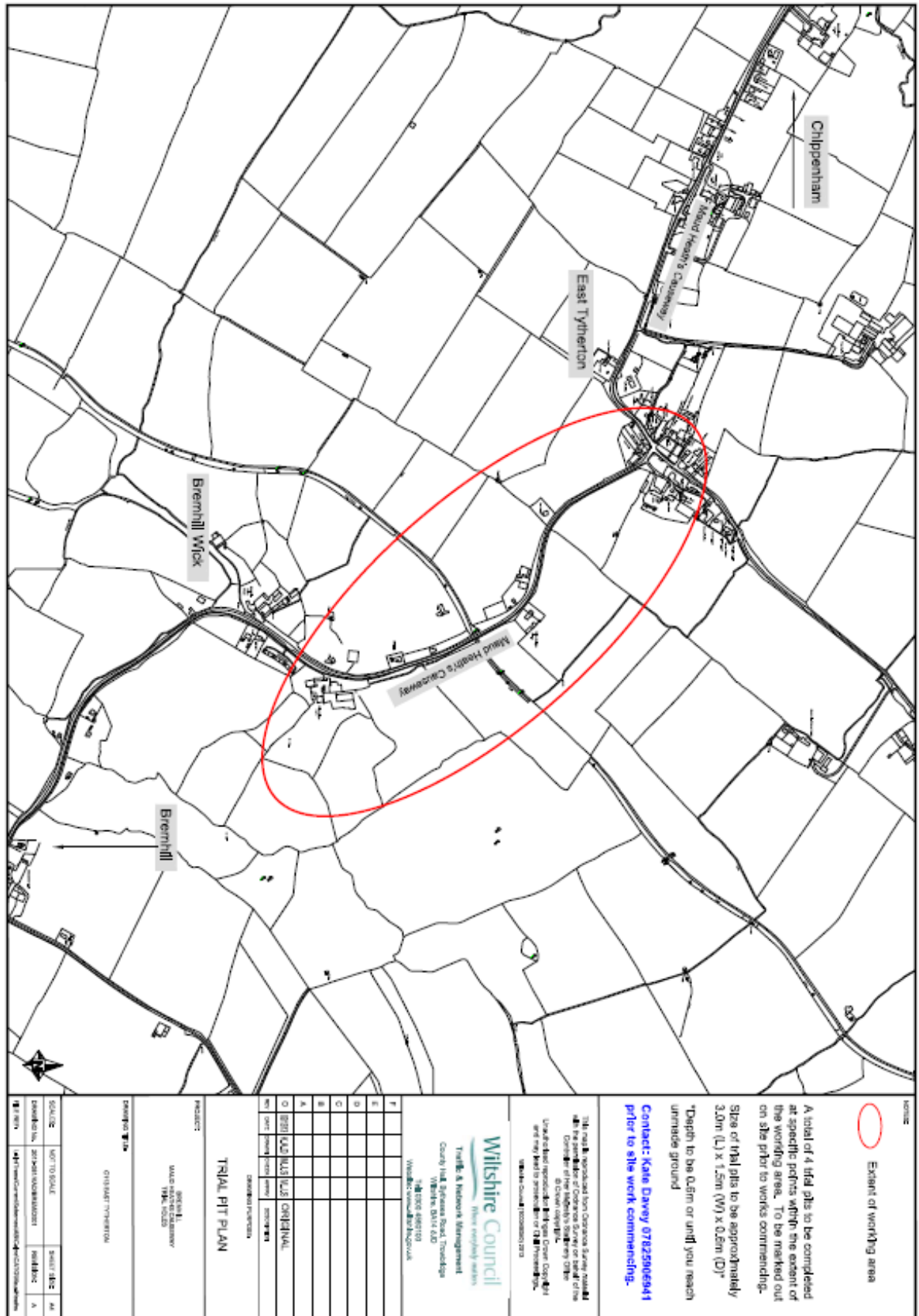
- Realign the levels of the footway and the carriageway to produce a suitable up-stand on the kerb face of the footway.
- Renew the surface of the footway, retaining areas where the original cobbled surface is visible.
- Reuse the old stone kerbs from the back of the footway to use at the front.
- The drainage system will be improved, as the Causeway is on marshland it is susceptible to flooding, a ditch runs along the back of the footway and it may be possible to provide “rathole” type drainage kerbs to pipe into the ditch behind the Causeway.
- As the carriageway is narrow, vehicles currently overrun the footway regularly. This has caused considerable damage. The up-stand on the newly surfaced footway will be higher, therefore vehicles will find it difficult to overrun, so passing places will be required at certain points along the route.

#### **4.0 Recommendation**

Our recommendation is to reconstruct the existing footway along the entire length of 700m, using the original kerbs from the back of the footway and installing them at the front with new conservation edgings installed at the back of the footway. We will use our standard footway construction for the new surface but leave the few short sections where the original stone can be seen for the full width of the footway.

The existing drainage system will be improved to ensure that flooding is not an issue with the new footway. There will be a total of 4 passing places required to be located at regular intervals on the opposite side of the carriageway throughout the length of the new footway, and we also recommend that the entire length of carriageway be re-surfaced as part of this project.

**Appendix A – Plan of area for trial holes & extent of footway improvements**



Extent of working area

A total of 4 trial pits to be completed at specific points within the extent of the working area. To be marked out on site prior to works commencing.

Spice of trial pits to be approximately 3.0m (L) x 1.5m (W) x 0.6m (D)\*

\*Depth to be 0.6m or until you reach unmade ground

Contact: Kate Davey 07825906941 prior to site work commencing.

This map is reproduced from Ordnance Survey material under the terms of the Ordnance Survey Licence for the Government. Whilst the Crown copyright and database right in this map remains with the Controller of Her Majesty's Stationery Office, its use here is licensed under the Creative Commons Attribution 4.0 International License. <https://creativecommons.org/licenses/by/4.0/>

**Wiltshire Council**  
*More everyday services*

Traffic & Highway Management  
 County Hall, Spina Square, Trowbridge  
 Wiltshire, SN1 1UD  
 Tel: 0300 555100  
[highways@wiltshire.gov.uk](mailto:highways@wiltshire.gov.uk)

NO	DATE	DESCRIPTION	BY
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

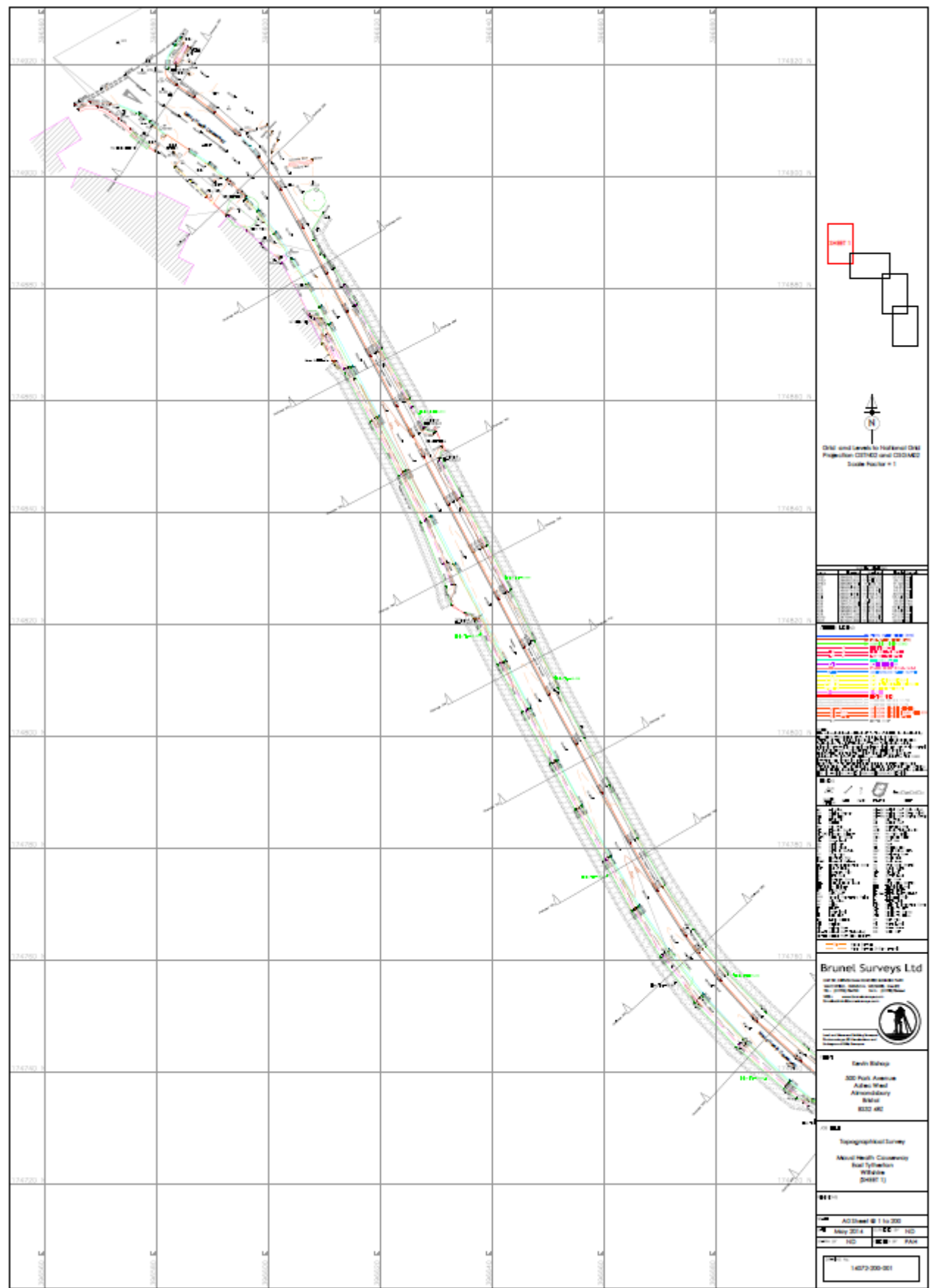
**TRIAL PIT PLAN**

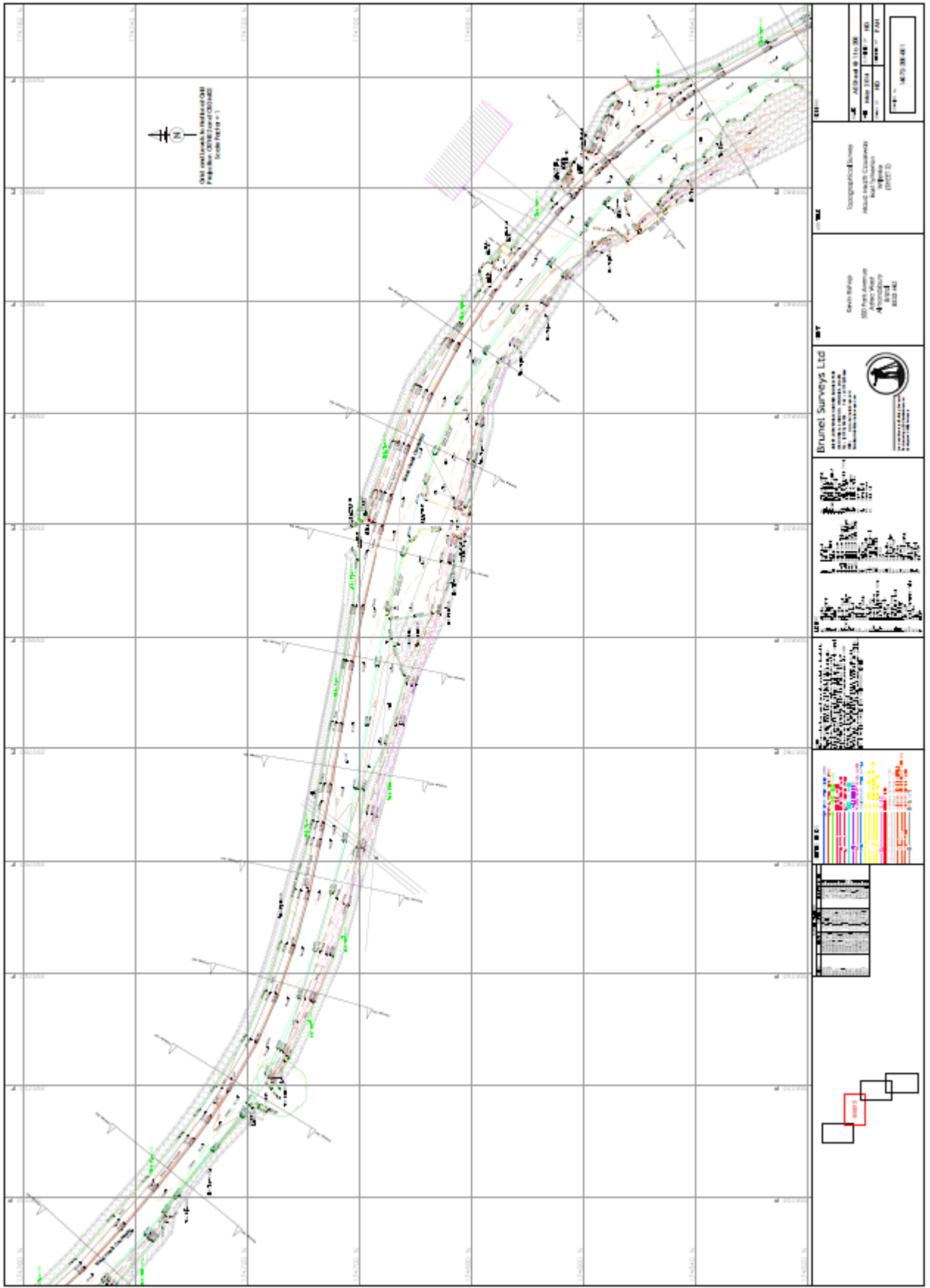
PROJECT: BREMILL  
 MAUD HEATH'S CAUSEWAY  
 15/01/2020

CLIENT: EAST TYTHERTON

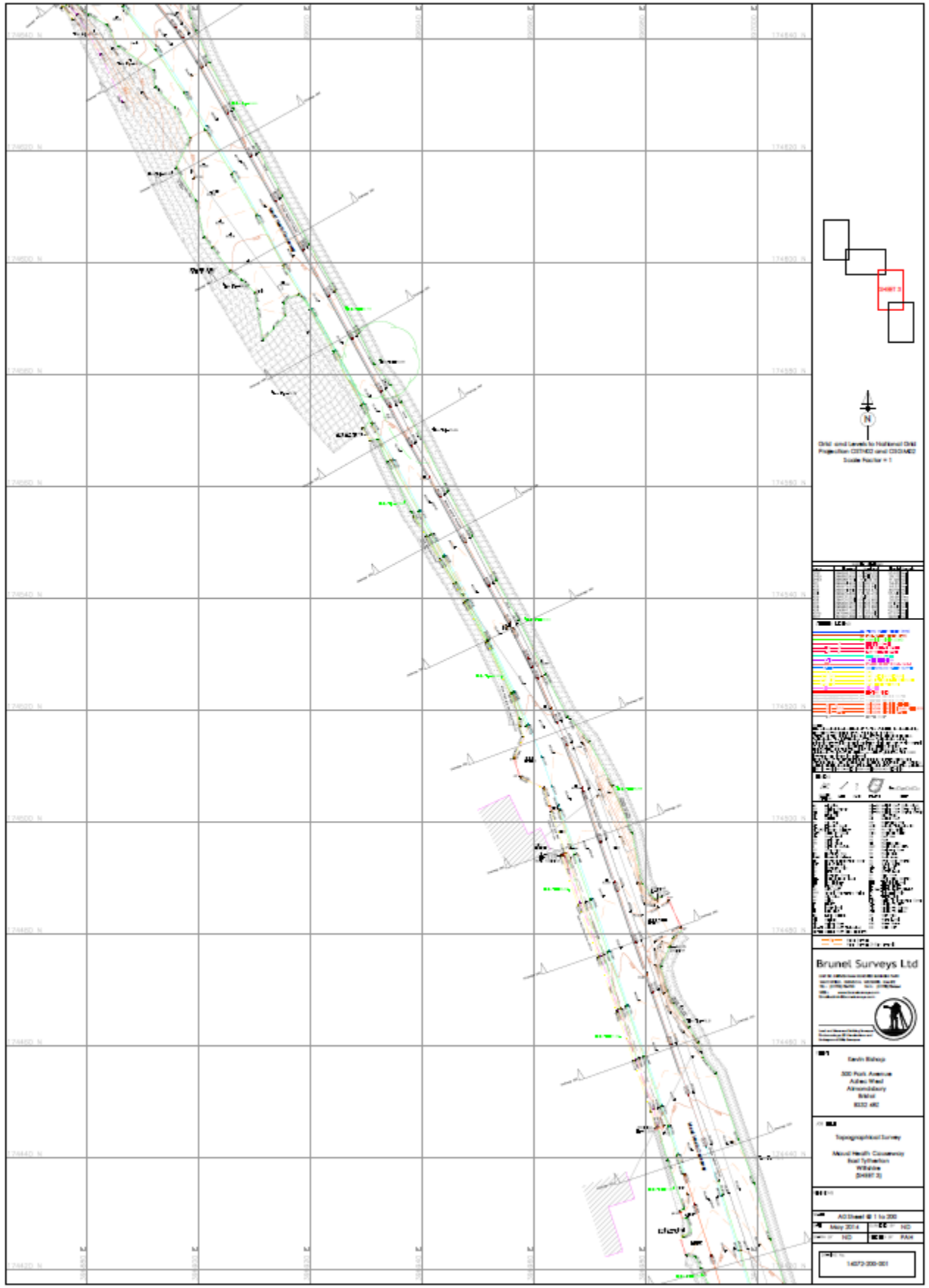
SCALE	DATE	BY
1:1000	15/01/2020	AK

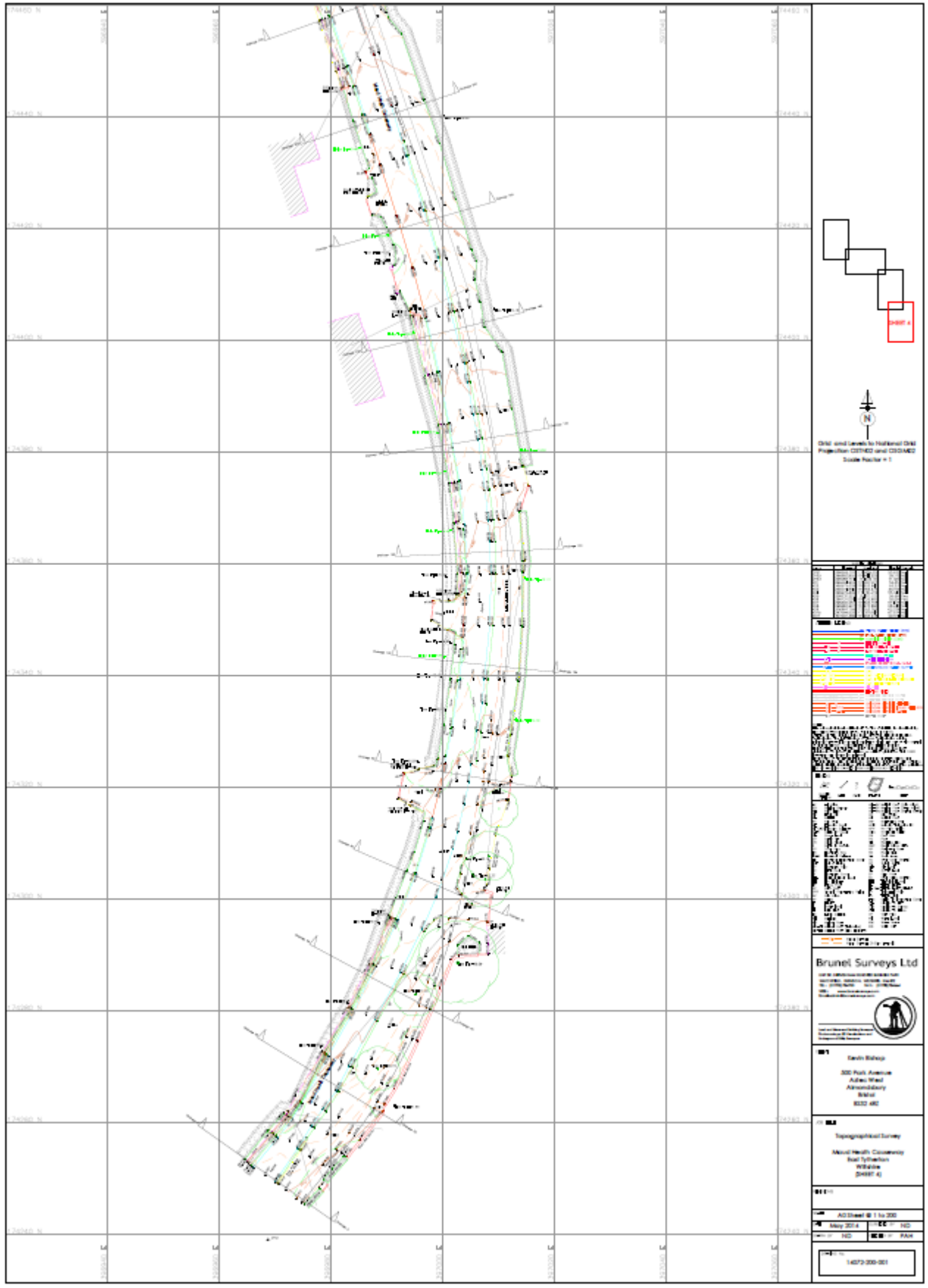
# Appendix B – Topographical Survey Plans



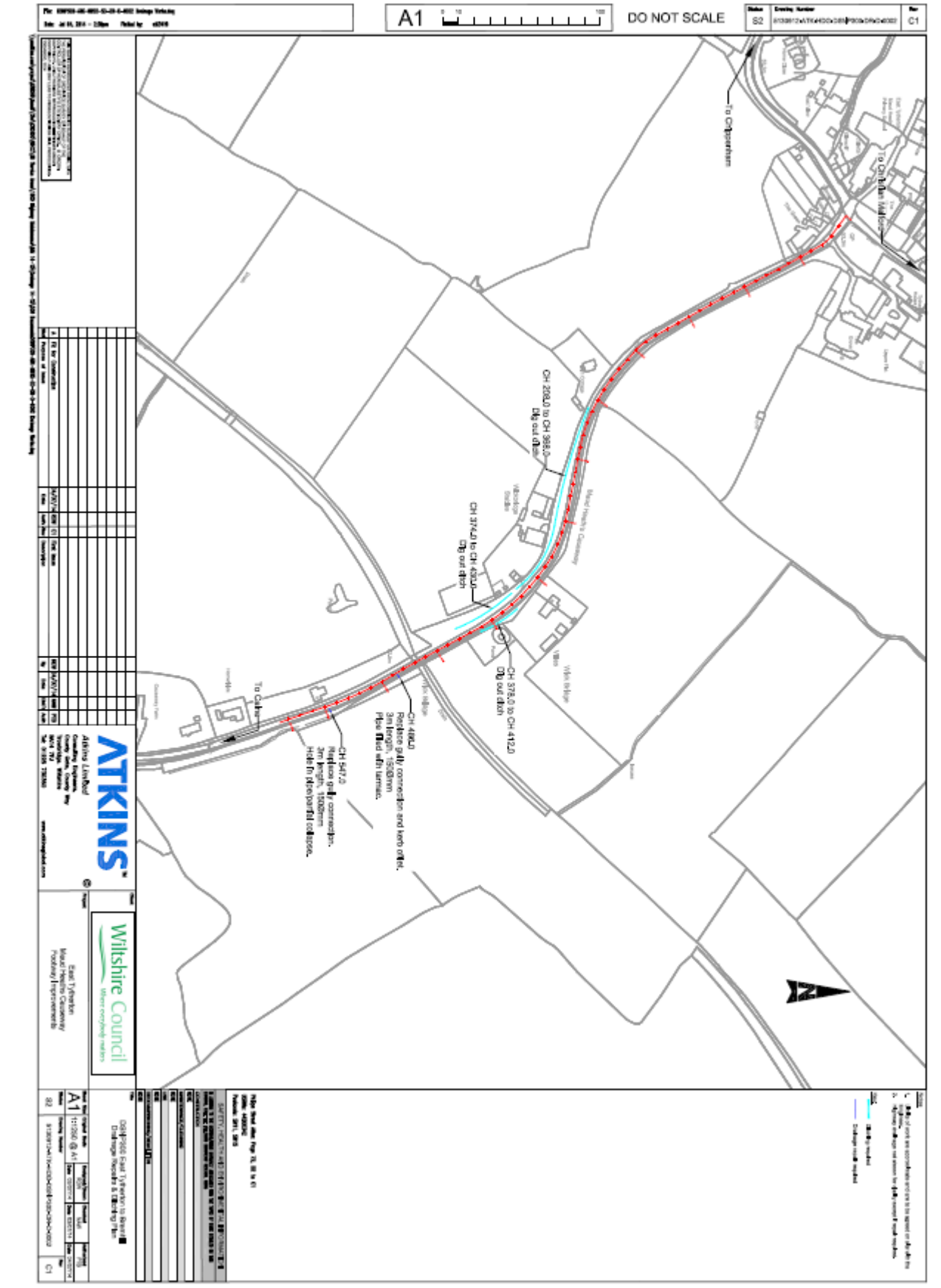








# Appendix C – Drainage Survey Plan



**Appendix D – Trial Hole Photographs**





## **Appendix E – Cost estimate for all elements of the scheme**

Topographical survey	£3,000 (PAID)
Drainage survey	£0.00 (In house survey)
Trial holes	£2,215.33 (PAID)
BBLP time spent	£2,980.78 (PAID)
Construction of footway	£165,279.43
Construction of passing places	£41,438.71
Resurfacing of carriageway	£27,935.93
	<hr/>
<b>Grand Total</b>	<b>£242,850.18</b>
<b>Total minus paid elements</b>	<b>£234,654.07</b>

## **MAUD HEATH'S CAUSEWAY – THE GREEN, EAST TYTHERTON TO WICK BRIDGE**

### **Status Report for Calne Community Area Transport Group 12 October 2017**

#### Steering Group:

Christine Crisp, Wiltshire Councillor for Calne Rural Division  
Julie Hoskins, Chairman, Maud Heath Causeway Trustees  
Mike Rigby, MHC Trustee and Bremhill Parish Councillor  
Richard Tucker, Chairman, Bremhill Parish Council  
William Bailey, Bremhill Parish Councillor  
Mark Stansby, Senior Traffic Management Engineer Wiltshire Council  
Matt Perrott, Highway Engineer Calne&Malmesbury, Wiltshire Council

#### Background:

In 2013, local concerns were voiced over the need for repairs to this 700metre part of the Causeway. The highway authority is responsible for maintaining the safety of the footpath, as well as the roadway, but the Trustees (as well as local people) were keen to find a solution which would result in the retention of as much of the existing fabric of the Ancient Monument footpath as was possible. It became obvious that this would result in a much more expensive piece of work than bare safety and maintenance work, and would not be achievable within either the current highway maintenance budget or the means of the Trustees. To address this, and to make both bids to the Highway Substantive Budget or to charitable foundations possible, Calne Community Area Transport Group (CATG) commissioned a Feasibility Study. This study was funded by CATG (£3,500), the Maud Heath Causeway (MHC) Trustees (£3,500) and Bremhill Parish Council (£1,000), it was undertaken in the summer of 2014, at which time the work outlined in the report came to a total of almost £250,000. Copies of the report were sent to Area Board, the Trustees and the Parish Council in November 2014, since when there has been no action. This meeting was called to decide how the project could be moved forward.

#### Discussion:

The various elements of the Feasibility Study were discussed exhaustively, seeking various solutions to the impasse and investigating possible cheaper alternatives.

The desire is to retain as much of the current fabric of the Ancient Monument footpath as possible, for conservation reasons. Whilst the fabric does not date back to the inception of the Trust in the 15<sup>th</sup> century, there is a substantial amount of old stone and cobble still present. The Feasibility Study seeks to raise the height of the footpath, thus preventing it being driven over by vehicles, mostly using present materials, and repairing the cobbled field entrances. In addition, four passing places are provided to facilitate traffic movement.

The group recognised that, although the work of carriageway resurfacing is the responsibility of the highway authority, any work that is undertaken in the future will damage or obliterate the footpath unless that work of raising the path is also undertaken. In addition, although the passing places can be seen as solely highway authority work, they are only provided under the Feasibility Study in order to protect the footpath.

The group decided that the way forward was to follow the project already defined. The costs involved mean that it is most unlikely that funding could be in place in less than two years and

requires that those present persuade their organisations to commit to the project. The following actions were agreed by the group and the current status has been added in red script.

1. A written undertaking by the Trustees to the highways authority that they are committed to the project outlined in the Study and willing to undertake fundraising in order to contribute the cost of the footpath repairs. ACTION: Barrie Giffard Taylor/Mike Rigby. **The written undertaking was received by Parvis Khansari (Associate Director Highways). Due to the change in Chairmanship of the Trustees, no fundraising activity has so far been undertaken.**
2. A re-estimate of the costs of the project at current prices. ACTION: Mark Stansby. **Mark provided a ball-park increase figures of footway works £236,700; Carriageway Works £39,000; Passing Places £41,400.**
3. A presentation to CATG to achieve agreement to pursuing a Substantive Highway Bid for passing place costs, to be undertaken in parallel with footpath fundraising. ACTION: Christine Crisp. **At next CATG on 12 October 2017.**
4. A report to the Parish Council to ensure that it will commit to a contribution to a Substantive Highways Bid as required by CATG. ACTION: Richard Tucker. **Richard brought this up at May Parish Council. Their balance is circa 12K so could go up to £3-4K for project.**
5. Contact with Highways Asset Management to investigate whether the next carriageway resurfacing can be co-ordinated with the rest of the project. ACTION: Matt Perrott/Christine Crisp. **Matt discussed this with Wiltshire Council's consultants when he met them two weeks ago, and they would certainly consider this.**
6. Contact with neighbouring landowners to ensure that hedging and ditching adjacent to the carriageway and footpath is undertaken as soon as possible and maintained to a good standard, in order to improve footpath and highway safety. ACTION: William Bailey. **All hedges cut and ditches tended. Hedges will be cut again in next few weeks. William will keep on top of this.**
7. Examination of footpath and carriageway to investigate possible action by Highway Engineers and/or Parish Steward to clean surfaces and improve footpath and highway safety. ACTION: Matt Perrott. **Matt's team did some work on this early this year. Parish Council might wish to use Parish Steward time to continue the work.**
8. A further meeting to be held in June, or if there is any significant development, whichever is the sooner. ACTION: Christine Crisp. **Insufficient progress so far to justify a further meeting.**



## **Route 403 Cross Council Working Group Update to Calne Area LHFIG – January 2024**

The Working Group was established in 2022 to “preserve and enhance the 403 Sustrans Route between Chippenham and Avebury as a multi-user route for active travel and leisure, well-being and commuting purposes, and to promote its use to, and care by, the local community.”

The Group now comprises representatives from Calne Town Council, Calne Without Parish Council, Bremhill Parish Council, Cherhill Parish Council, Chippenham Town Council, Wiltshire Council’s Rights of Way Team, Sustrans, Sustainable Calne and Cycle Chippenham.

Progress since the previous update (October 2023) includes:

- The route diversion to the east of Yatesbury is now reflected on the official Sustrans online map. Cherhill Parish Council are procuring metal finger signs to mark the diversion on the ground.
- Hills Waste Management have cut back overgrown hedges along the section through their land. Their help with this is hugely appreciated. The Group is seeking to undertake work to improve the track surface through this section.
- The Group has so far been unsuccessful in making contact with Valencia Waste Management, the new owner of the meadow immediate east of Low Lane.
- A section of the track along the old railway line to the north of Stanley Bridge has been badly damaged by agricultural vehicles. Wiltshire Council’s Rights of Way team are seeking to get this redressed.
- Wiltshire Council’s Rights of Way team will be getting a replacement for their Boxer, which will enable more mud-scraping to be undertaken later in the year. They have also secured some budget for laying surplus scalpings, which will enable improvement of some of the muddiest sections.
- Work continues to improve accessibility along the disused railway line. With the approval of landowners, one gate has been tied back, another has been removed into storage and permission has now been obtained to tie back the third.
- Progress is being made on developing an information board to help promote the route to potential users.
- Calne Without Parish Council are progressing works to improve access from the railway line onto footpath CALW13, which crosses the railway line just north of the Millenium Bridge. Both sides have been cleared and handrailing replaced. Work has commenced on restoring the steps.

Cllr John Barnes  
Calne Without Parish Council

